

Southern Wiltshire Area Board AGENDA

Place: Coombe Bissett Village Hall, Shutts Lane, Coombe Bissett SP5 4LU
Date: Thursday 29 May 2014
Time: 7.00 pm

Including the Parishes of Alderbury, Britford, Clarendon Park, Coombe Bissett, Downton, Firsdow, Grimstead, Landford, Laverstock, Ford and Old Sarum, Odstock, Pitton and Farley, Redlynch, West Dean, Whiteparish, Winterslow.

Wiltshire Councillors

Richard Britton	Alderbury and Whiteparish
Chris Devine	Winterslow
Julian Johnson	Downton and Ebbel Valley
Ian McLennan	Laverstock, Ford and Old Sarum
Leo Randall	Redlynch and Landford

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Come along for refreshments and a chat from 6:30pm.

Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer), on 01722 434560 or email lisa.moore@wiltshire.gov.uk or Tom Bray (Southern Wiltshire Community Area Manager), Tel: 01722 434252 or (email) tom.bray@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Items to be considered

Time

1 **Election of a Chairman for 2014/15**

To elect a Chairman for the Southern Wiltshire Area Board for 2014/15.

7.00pm

2 **Election of a Vice-Chairman for 2014/15**

To elect a Vice-Chairman for the Southern Wiltshire Area Board for 2014/15.

3 **Welcome and Introductions**

4 **Apologies**

5 **Minutes** (*Pages 3 - 16*)

To approve and sign as a correct record the minutes of the previous meeting held on Thursday 27 March 2014.

6 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

7 **Nominations for Representatives to Outside Bodies , CATG and COB** (*Pages 17 - 32*)

To note the report attached to the agenda, and to consider the nominations for representatives to Outside Bodies, CATG and COB as detailed in the attached appendices.

8 **Current Consultations**

http://consult.wiltshire.gov.uk/portal	Deadline
LTP3 Car Parking Review pre-consultation	6 June 2014
Downton Parish Neighbourhood Area Designation Application	11 June 2014
Winterslow Parish Neighbourhood Area Designation Application	11 June 2014
Licensing policy consultation http://www.wiltshire.gov.uk/council/consultations.htm	31 July 2014
Sun awareness survey 2014 http://www.wiltshire.gov.uk/council/consultations.htm	30 September 2014

9	Chairman's Announcements	
10	Report on issues facing the community as a whole <i>(Pages 33 - 48)</i>	7.10pm
	Written Updates attached are:	
	<ul style="list-style-type: none"> a) Police b) Fire & Rescue Service – verbal update c) Wiltshire Council Updates – Public Health & Wellbeing Grant, Housing Allocations d) Community Area Transport Group (CATG) e) Southern Wiltshire Issues System f) Any other comments or reports 	
11	Local Highways Investment Fund 2014 - 2020 and Highways maintenance Service Update <i>(Pages 49 - 62)</i>	7.25pm
	The Board will consider the list of proposed highway maintenance schemes in Southern Wiltshire for 2014/15, as detailed in the attached report. We will also hear about the organisation of the Local Highways team.	
	<i>Officers: Parvis Khansari, Associate Director for Highways and Transport & Adrian Hampton, Head of Local Highways and Streetscene South.</i>	
12	Proposed Area Board Themes for 2014/15 <i>(Pages 63 - 64)</i>	7.45pm
	As a result of the 'What Matters to You?' event on 27 February we have put together some proposed themes to take forward in 2014/15 (attached).	
13	Theme: Supporting Vulnerable People	7.50pm
	To kick off this theme we invited Brian Warwick of South West Seniors' Network who will talk about his work with Older People.	
14	Theme: Youth Projects	8.05pm
	We will receive an update on the outcomes of the youth service review.	
15	Theme: Footpath Project <i>(Pages 65 - 66)</i>	8.20pm
	An update will be given on the progress of the project. A volunteer Coordinator has been appointed and her brief will include:	
	<ol style="list-style-type: none"> 1. Coordinate monthly activity days working with volunteers 	

on our footpath network.

2. Develop and complete the walks guide.
3. Work with the community on special events such as the 850th anniversary of the Constitution of Clarendon.
4. Work with communities to create circular walks in each parish. Alderbury is already underway.
5. Coordinate waymarking sessions with a view to create volunteer waymarking groups. Starting with Clarendon Way.
6. Develop toolkits for volunteers to set up their own parish footpath groups.
 - How to guides for installing gates etc.
 - A toolkit for setting up footpath groups in parishes.

16	Theme: Parish Council Collaboration	8.30pm
	<p>Parish Council collaboration is something that the Area Board has encouraged since it started in 2009. At the 'What Matters to You?' event held on 27 February it was raised in discussion and the Board would like to propose a Parish Clerk/Chairman workshop to bring parishes together to develop relationships. Collaboration is already underway on various projects however there is always more we can do. We therefore propose to hold a workshop in June/July to get this underway.</p>	
17	Community Area Awards Proposal (Pages 67 - 68)	8.35pm
	<p>We are proposing a new approach to celebrating the amazing work that goes on in our community. The attached paper sets this out.</p>	
18	Community Area Grants (Pages 69 - 90)	8.40pm
	<p>The Board will consider applications for funding from the Community Area Grant Scheme.</p> <p><i>Officer: Tom Bray, Community Area Manager</i></p>	
19	Close	9.00pm

Future Meeting Dates

Thursday 31 July 2014
7.00pm, Winterslow Village Hall

Thursday 2 October 2014
7.00pm, Downton Memorial Hall

Thursday 27 November 2014
7.00pm, Alderbury Village Hall

Thursday 29 January 2015
7.00pm

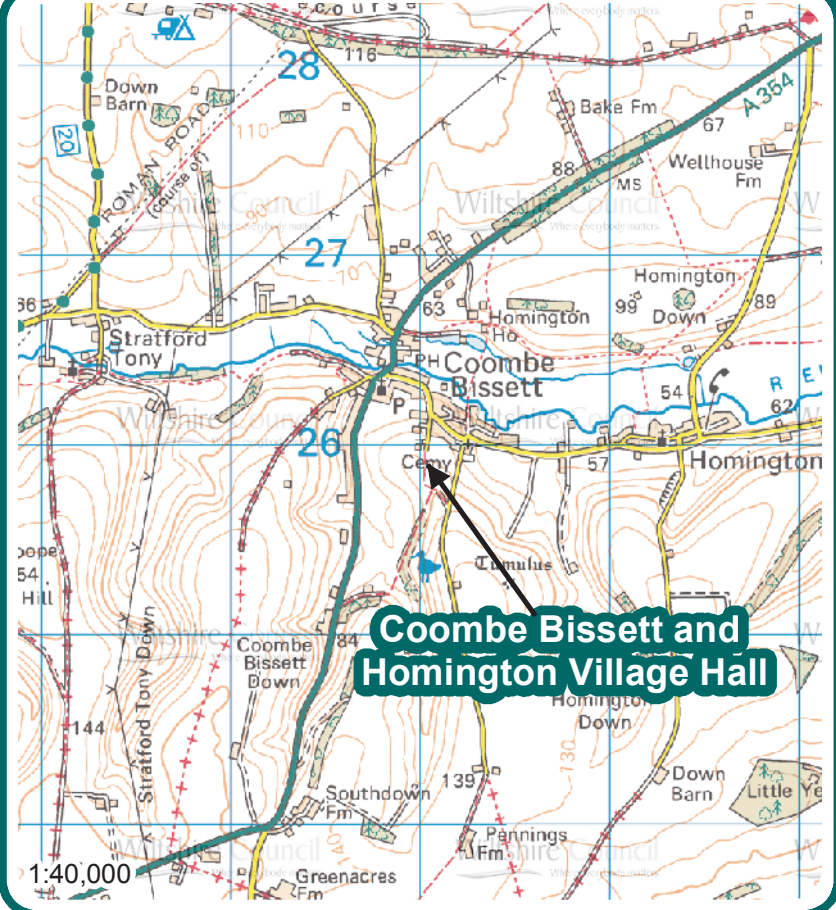
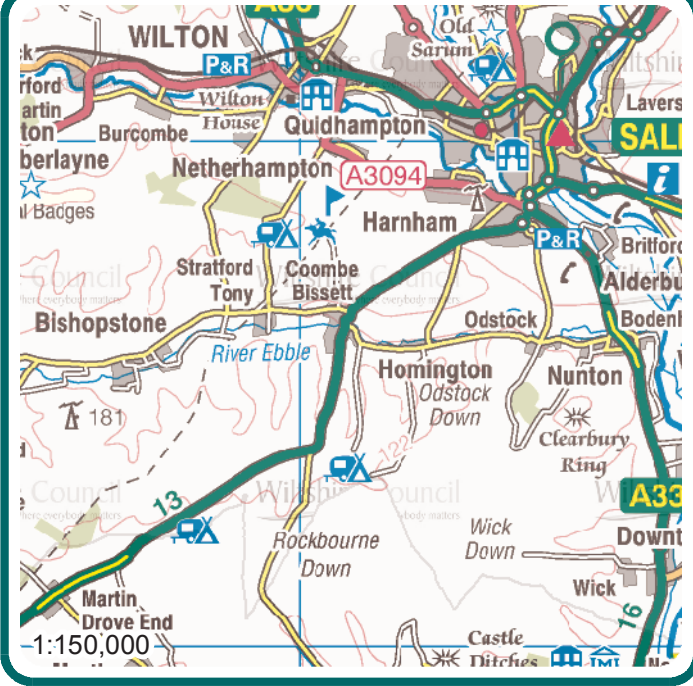
Thursday 26 March 2015
7.00pm

Thursday 28 May 2015
7.00pm

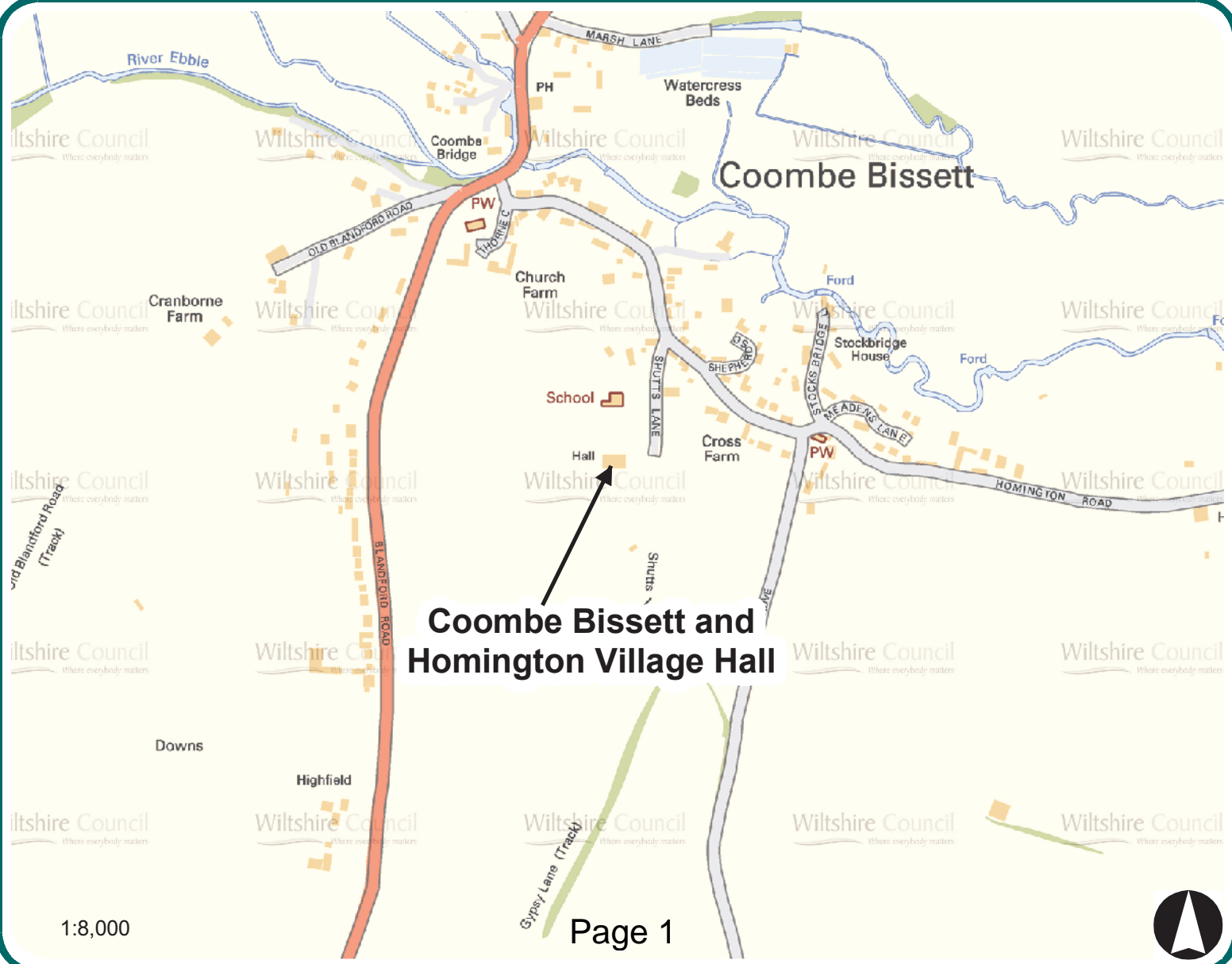
Thursday 30 July 2015
7.00pm

Thursday 1 October 2015
7.00pm

Thursday 3 December 2015
7.00pm



Coombe Bissett and Homington Village Hall,
 Shutts Lane,
 Coombe Bissett,
 Salisbury,
 SP5 4LU



Coombe Bissett and Homington Village Hall

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MINUTES

Meeting: SOUTHERN WILTSHIRE AREA BOARD
Place: Morgans Vale Village Hall, The Ridge, Woodfalls, Salisbury SP5 2HU
Date: 27 March 2014
Start Time: 7.00 pm
Finish Time: 9.05 pm

Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560

or (e-mail) lisa.moore@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Richard Britton, Cllr Julian Johnson and Cllr Leo Randall

Wiltshire Council Officers

Tom Bray, Southern Wiltshire Community Area Manager
Lisa Moore, Democratic Services Officer
Tracy Carter, Associate Director - Waste and Environment
Tony Nye – Extended Youth Services

Town and Parish Councillors

Clarendon Park Parish Council – K Rodger
Coombe Bissett Parish Council – D Janes, D Rattue
Downton Parish Council – J Whitmarsh, R Yeates
Firsdown Parish Council – M Villis
Grimstead Parish Council – A Ferguson
Laverstock and Ford Parish Council – R Champion
Redlynch Parish Council – D Baker-Beall, B Dunn, J Blocksidge
West Dean Parish Council - Greene
Whiteparish Parish Council - Jones
Winterslow Parish Council – D Newton, P Robinson

Partners

Wiltshire Police – Inspector Andy Noble
Youth Advisory Group – C Pickering, A Morton, E Paver, M Poole, L Shaw

Total in attendance: 44

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Richard Britton welcomed everyone to the meeting of the Southern Wiltshire Area Board.</p>
2	<p><u>Apologies</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> • Councillor Chris Devine • Councillor Ian McLennan
3	<p><u>Minutes</u></p> <p>The minutes of the previous meeting, held on Thursday 30 January 2014 were agreed as a correct record and signed by the Chairman.</p>
4	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
5	<p><u>Chairman's Announcements</u></p> <p>There were none.</p>
6	<p><u>Current Consultations</u></p> <p>The Board noted the information on current consultations, as detailed in the agenda.</p> <p>For further information or to take part in a consultation online, follow the link: http://www.wiltshire.gov.uk/council/consultations.htm</p>
7	<p><u>Report on issues facing the community as a whole</u></p> <p>Due to a full agenda the Board had agreed to take only the Police update specifically about the relocation of the Police station. Councillors and Community Area Manager was available before and after the meeting to discuss any other issues.</p> <p>The Board noted the written updates which had been included in the agenda pack:</p> <ul style="list-style-type: none"> • Police • Fire and Rescue

- Community Issues Update
- Wiltshire Council –No Cold Calling Zone - link: <http://goo.gl/UnslmH>

Police

Inspector Noble gave an update regarding the ongoing changes and decant from the Wilton Road site.

- Beat Managers and the Neighbourhood Police Teams would remain locally.
- Officers within the large Investigation team would be moving into Bourne Hill during June 2014.
- Patrols would start and finish from Amesbury Police Station.
- The Campus development work at the Five Rivers site was due to start shortly. Once work was complete, the Police would be located in the new Campus building, the timescale for this was approximately 18 months time.
- The old custody unit would be closed in June 2014. During the interim period, until a new purpose built custody suite was ready, prisoners would be transported to Melksham.
- Prisoner transportation was in place to enable arresting Officers to remain on the Beat.

Structural Changes would reduce the tiers of Management, there would be no new Chief Inspectors. The new Superintendant for Salisbury, Warminster and Amesbury was Charlie Armstrong, with Inspector Noble moving to a new post, working under her. Andy would be replaced by Inspector Dave Minty.

Two PCSO's Rachel Gunn and Luke Taylor, had been successful in their recruitment to Police Constables. The vacancy had been temporarily covered by PCSO Matt Smith, formally working in the Friary, Salisbury.

The Chairman thanked Inspector Noble for the support he had given the Board, and his openness and the level of update which he had always provided.

8

Southampton Road Gateway Project

The Board received a presentation from the 'Salisbury Gateway' Project Team on the proposed plans for a Sainsbury's store on the Southampton Road.

Following the public exhibition in July 2013, it had been realised that some changes would be required to the original scheme. The new scheme had been much influenced by feedback received.

The new scheme would provide 400 jobs and works on the site would include:

	<ul style="list-style-type: none"> • Unlocking new views of Salisbury Cathedral and public access to the wetlands area, which would be reinstated on the south-western side of the site. • Linking of water management on site with recreating the water meadows. • Protection of local wildlife and enhancement of the environment. • Improvements to Southampton Road, with widening to Bourne Roundabout, to improve traffic flow. • Implementation of a new bus stop near the store entrance. • Improvements to pedestrian and cycle routes. • Underground tanks and treatment trains to process heavy rainfall, in a controlled manner back into the River Avon. <p>Comments and Questions were the received, these included:</p> <ul style="list-style-type: none"> • Ron Champion, Laverstock & Ford Parish Councillor – The Parish had made representation regarding concerns surrounding Milford Mill Road in Laverstock. <u>Answer:</u> We will be coming to talk to Laverstock & Ford Parish Council. • Who owns the land? <u>Answer:</u> Salisbury Site LLP owns part of the site and holds options to purchase the balance from the present land owners. Salisbury Site LLP is a private property company. • Tesco modified the roundabout to include a slip road, can you consider improvements to the roundabout? <u>Answer:</u> The Roundabout will be considerably larger than it currently is, there would be two lanes coming out from the Sainsbury’s site. • How will you make the road look more attractive? <u>Answer:</u> An attractive store in that location as you come into Salisbury from Southampton, would make it more attractive. <p>The Board carried out a short voting session to ascertain the public view of those present at the meeting.</p>
9	<p><u>The Campus Project in Southern Wiltshire</u></p> <p>The Board considered the Campus paper which had been circulated at the meeting (a copy is attached to the minutes). The Chairman explained that the Council had allocated a large budget to support the development of Campuses around Wiltshire.</p> <p>The Board had been working with Associate Director for Waste and Environment, Tracy Carter to achieve better recognition of the issues that the Southern Wiltshire community area faced due to there not being a central hub.</p> <p>A multi campus solution had now been accepted as an option for Southern Wiltshire. There would be some provision of services in Downton, with other smaller campuses in other locations within the community area.</p> <p>The Campus project could present huge potential benefits. It was important to</p>

	<p>grasp the opportunity to realise benefits for the Southern Wiltshire community.</p> <p>Other Community Areas across Wiltshire had set up Community Operations Boards (COB) to work with the community to find out which services and facilities were required. The COB would coordinate the work of the individual cluster groups.</p> <p>Questions and Comments were then taken, these included:</p> <ul style="list-style-type: none"> • The youth work in Winterslow is very proactive; would funding include taking the young people to other villages? <u>Answer:</u> This is something that the COB could look at. • Does the COB have any Officer support? <u>Answer:</u> Yes, a Project Manager would be appointed to work with the COB. <p>The Board then considered the recommendations set out in the paper.</p> <p><u>Decision:</u> The Southern Wiltshire Area Board agreed to:</p> <ul style="list-style-type: none"> • Adopt “Community Opportunities Board” instead of “Campus Operations Board” for its COB. • Set up a provisional COB using volunteers from across our community area.
10	<p><u>Youth Activities Consultation</u></p> <p>Caroline Godfrey, Corporate Director delivered a presentation on the current consultation options for the future provision of services and activities for young people in Wiltshire.</p> <p><u>Why the need for a review</u> A report was submitted to Cabinet on 21 January, which covered a number of issues. It had been 10 years since the current service was established, it was necessary to respond to the changing needs of young people.</p> <p>Support needed to be targeted at those that need it most, currently the minority of young people access council provision, whilst many others access voluntary, community or commercial outlets.</p> <p>Campuses would provide new opportunities across the county, the first campus opens in Corsham in June 2014.</p> <p>As part of the budget setting on 25 February, it was recognised that some funding currently being spent on Integrated Youth Services would need to be saved.</p>

The Council has a statutory duty to secure access to leisure-time activities for young people. Currently, these services are provided through a range of open access youth development service across the county, with a mix of centre and street-based youth work.

The Department for Education updated the statutory guidance, with there being new focus for councils to enable services, rather than deliver direct provision, and to enhance the role for voluntary and community sector services.

Future provision will offer sustainable help, support and resource to target the young people who need it most. Opportunities would be made available for more young people to access activities. The four options out for consultation are:

1. Retain the current in-house service but reduce the cost
2. Outsource the service
3. Encourage and support staff to form a Public Service Mutual
4. Develop a community led approach

It is recognised that each community area has its own needs, and existing resources vary. Working with people locally will help to assess the needs for the Salisbury community area.

Young people have already said that that they wish to be more involved in the choices of services available to them. It had also been raised that transport was a fundamental issue in accessing services.

Members of the Southern Wiltshire Youth Advisory Group (YAG) had worked together to gather the views of young people across the community area, from this work they were able to put together a fifth option.

YAG - Option 5

The Southern Wiltshire Area Board and the Youth Team have developed a locality cluster approach with six clusters. Our aim is to work within these clusters; this will reduce the cost of travel, as well as making it more accessible to the young people, by having it available locally to them.

We have reviewed the four options from the Positive Youth Activities Consultation. After an in depth discussion about the advantage and disadvantages of the options, we have come up with an option 5; which is based around the in house model for keeping a separate fund for buildings and transport.

Our option incorporates various aspects of the given options which we feel would be most beneficial for our locality area, providing the funding is put through the formula; splitting it fairly.

An important aspect in our option, is that we keep our trained youth workers;

	<p>maintaining the personalised services and support network we currently have with our valued youth workers. However we also want to encourage the community to participate within the youth service, in order to offer security to the youth service, as well as making the community feel valued and welcomed.</p> <p>In order to get the community involved, we wish to hold fundraisers, various fun days within the clusters to promote the youth service, encouraging young people from within the community to get involved and participate. We also aim to gain external support/sponsorship from local businesses for equipment, qualifications and specific projects.</p> <p>Finally, we have decided upon creating a facebook and twitter profile for the individual community clusters advertising events and providing information about local activities and the youth service.</p> <p>The overall aim for our model is to keep the support from Wiltshire council, while we still have access to the funding, as well as gaining local support to prolong the youth service.</p> <p><u>Questions and Comments were then received, these included:</u></p> <ul style="list-style-type: none"> • In West Dean we have benefitted a great deal from the help of the professional youth worker. We have set up a youth cafe, and without the input of the youth worker, we would not be where we are today. • In Redlynch we also set up a youth cafe, without the assistance of the youth worker and the community area manager the project would not have worked. • In the Southern Wiltshire community area we have the problem that we do not have one centre, some of our rural areas have nothing at all for young people to access. • Our villages can no longer expect the council to provide everything; the youth worker will act as a facilitator to bring activities and volunteers together. <p>The Chairman gave thanks to Carolyn and the YAG for their presentations.</p>
11	<p><u>Superfast Broadband Rollout</u></p> <p>Sarah Cosentino, Wiltshire Online Project Manager, and Matt Lloyd from BT provided an update about the rollout of superfast broadband in southern Wiltshire.</p> <p>Work was due to start in Downton and Alderbury to install fibre optic wiring to BT boxes, which would then enable the community to access the superfast broadband. Later in the year work would start in Pitton, Farley and Grimstead.</p>

The board would receive further updates as the project progressed.

12

'What Matters to You' JSA follow up

The Board receive a report on the priorities identified at the 'What Matters To You' event held in Downton on 27 February 2014.

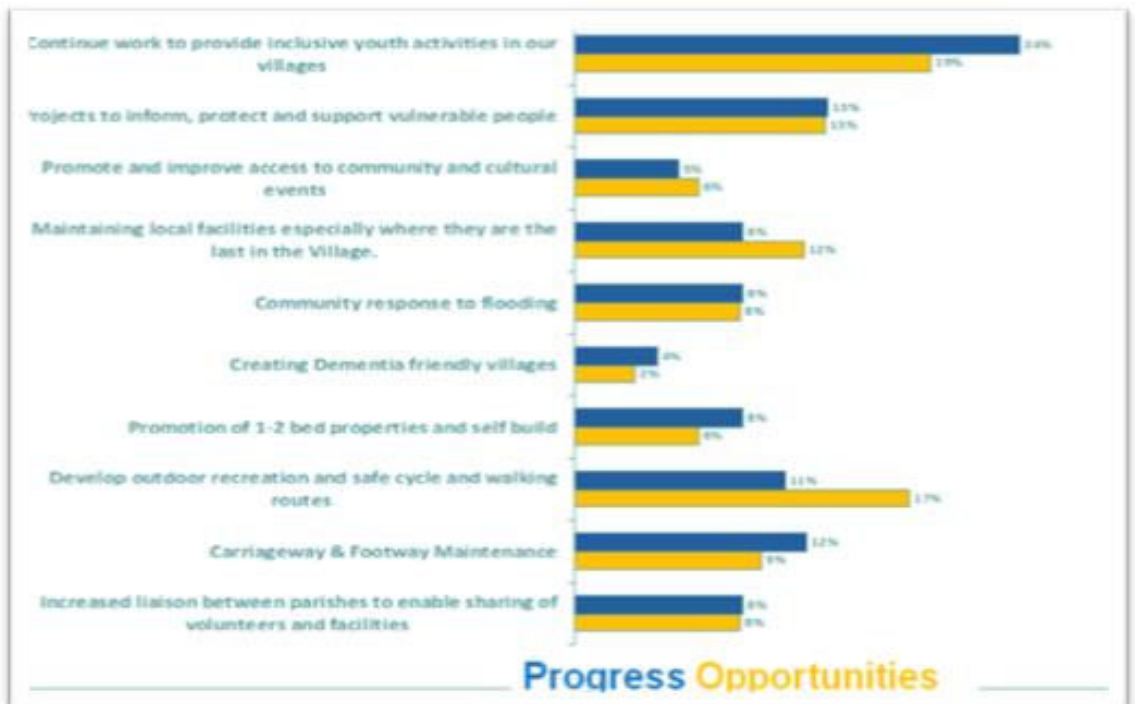
The purpose of the event was to:

- Gain a consensus around priorities for the area
- Provide the basis for community-led action and projects over the next two years
- Inform (or become) the community plan for the area
- Provide the Council and partners with a clear focus for actions

The Area Board would now review its priorities and agree how to initiate and coordinate action working with partners, community groups and the public.

The Board then invited those present to take part in an interactive voting session, where people were able to vote for the priorities which they felt the Board should progress in 2014/15.

The Chairman invited the community to make proposals for any other projects within their own Community areas.



13	<p><u>Community Area Grants</u></p> <p>The Board considered four applications to the Community Area Grant Scheme for 2013/14, as detailed in the grant papers attached to the agenda.</p> <p><u>Decision</u> Application from Winterslow Cricket Club £496.00 - Although the Board was minded to approve this application the applicant was not present at the meeting so final confirmation would be deferred pending the provision of further information at a subsequent meeting.</p> <p><u>Decision</u> Coombe Bissett Parish Council was awarded £2,000 towards the purchase of defibrillators.</p> <p><i>Reason</i> <i>The application met the Community Area Grant criteria for 2013/14.</i></p> <p><u>Decision</u> Application from Winterslow Primary School Swimming Pool Working Party / Governors for £5,000 - Although the Board was minded to approve this application the applicant was not present at the meeting so final confirmation would be deferred pending the provision of further information at a subsequent meeting.</p> <p><u>Decision</u> The application from the Walking Group (Grimstead Parish Council) was withdrawn, as the applicant had since received alternative funding from R2 funds.</p> <p>The Board considered a Youth Theme project application from Salisbury Art Centre outreach project - Old Sarum Odyssey for £4934, as detailed in the agenda papers.</p> <p><u>Decision</u> The Old Sarum Odyssey project was awarded £4934 of revenue funding from the 2013/14 budget.</p>
14	<p><u>Close</u></p> <p>The Chairman thanked everyone for coming and closed the meeting.</p>
<p><u>Attachment - Campus Paper</u></p>	

Wiltshire Council's campus project and how it might be applied for the benefit of villages in the Southern Wiltshire Community Area

Introduction

At the last meeting of the Area Board the chairman tabled a paper outlining the Council's ambitions for a campus in every community area (attached). The campus programme offers very real benefits in terms of improved amenities and easier access to services. The Cabinet member with responsibility for campuses, Cllr Jonathon Seed, described exciting developments in other community areas where very worthwhile community benefits were going to be delivered.

Responding, the chairman explained his concerns about how the campus idea might be applied in our particular community area. The particular characteristics of the Southern Wiltshire Community Area made the approach to campuses being adopted elsewhere inappropriate. Specifically:

- There is no logical or geographic central point
- The Community Area is made of a large number of villages with little or no inter-activity
- The Community Area regarded Salisbury as its service centre

It was agreed that the chairman would meet Cllr Seed to discuss the problem.

Meeting

The subsequent discussion with Cllr Seed, Tracy Carter and Mark Stone – the Director with responsibility for the campus project - produced the following:

- Explicit recognition and acceptance of "the unique nature" of our Community Area
- An agreement that a multi-campus approach was appropriate and justified
- An agreement that there was a clear campus opportunity and requirement at Downton

And there was discussion of possible additional campus locations and indications of the size of budget which might be available.

Emphasis was placed on the fact that the essence of the campus programme was that they should be community-based projects designed and driven by the communities they are designed to serve.

The Board is being encouraged to set up a Community Operations Board (COB) to take this project forward.

Possible scope of campuses

Each campus would be designed to meet the needs and wishes of its immediate catchment area or 'cluster' of villages with these needs and wishes being specified by the communities themselves.

Each campus would aim at:

- Providing improved local access to council services
- Providing improved leisure services and amenities
- Providing new services to meet the particular characteristics of the local area (which in our case might mean a focus on our increasingly elderly population)

The sorts of things which could be considered are:

- Leisure or sports centres
- 'Outreach' provision of leisure activities (eg mobile gym)
- Meeting rooms
- Outdoor all-weather courts (tennis, netball, football etc)
- Library
- Youth activities
- Children's centre/Playgroup
- Creche
- Adult Social Care services
- Parish Council offices
- 'Outreach' provision of council services (eg Housing benefits etc)
- Partner services (police, health)

It must be borne in mind that although Wiltshire Council has made funds available for every campus project the funding will be the subject of a bid which must be clearly justified on the basis of a business case based on community-derived evidence.

The next steps

Our villages have widely differing existing amenities and community provision - what will be required in one village will already be available in another; what is wanted in one village will not be of interest in another. So although there will be the need to identify needs and aspirations at an individual village or village 'cluster' level some over-arching co-ordinating body is required to develop the overall strategy for our community area. Sub-groups might then be formed to consult each potential campus location or village 'cluster' and specify that particular campus solution.

In other community areas the overall, coordinating bodies are called Community Operations Boards – COBs. However, to reflect our particular circumstances perhaps we should adopt "Campus Opportunities Board"? It is a requirement that COBs should not be led by WC members although, of course, councillors would contribute to their work. The COB would report their findings at each stage to the Area Board.

The Terms of Reference for our COB would be to:

- Consider the overall geography of the community area together with the available information from the JSA, WC's asset mapping, demographics and transport links
- Obtain from PCs and other community organisations further information on existing facilities and transport links and other relevant information that would inform the COB's view on the most appropriate campus locations
- Using the above identify locations where their proximity and ease of access to Salisbury might indicate that a campus provision might not be appropriate or that some other form of provision might be called for
- Consider the best locations for campus projects based on the above information and the catchment areas which they would serve
- Plan and organise the consultations for Downton and at the catchment area level identified above and the consultation for those locations where a campus provision might not be appropriate
- Draw together the consultation findings and make recommendations to the Area Board.

Recommendations

1 Agree to adopt "Campus Opportunities Board" instead of "Community Operations Board" for our COB.

2 Set up a provisional COB using volunteers from across our community area.

Cllr Richard Britton

Chair, Southern Wiltshire Area Board

10/03/2014

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Appointments to Outside Bodies and Constitution of and Appointments to Working Groups 2014/15

1. Purpose of the Report

- 1.1. To appoint representatives to Outside Bodies, and to reconstitute and appoint to Working Groups for the year 2014/15.

2. Background

- 2.1. The Area Board is invited to appoint Councillor representatives to the Outside Bodies listed at **Appendix A**. These appointments will continue for the duration of Councillors' terms of office, unless the Board determines otherwise.
- 2.2. Similarly, the Area Board is invited to reconstitute the Working Groups set out in **Appendix B**, with the Terms of Reference set out at **Appendix C**, and to make appointments to the CATG and COB. These appointments are for 2014/15.

3. Main Considerations

- 3.1. In 2010 all Area Boards appointed Community Area Transport Groups (CATGs), which operated as informal working groups making recommendations to the Area Board for approval. Terms of Reference are set out in Appendix C. It should be noted that the establishment of the CATGs, along with the delegation of the relevant budget of Area Boards, was a delegation of authority from the Cabinet Member for Highways, and so the Terms of Reference for these cannot be amended.
- 3.2. The Southern Wiltshire Area Board has a Community Opportunities Board to discuss and facilitate the development of Campus proposals. This group is to be established as part of the Council's corporate programme for Campuses and so the Terms of Reference cannot be amended.
- 3.3. Some Area Boards have established other working groups to consider and address local issues. Where these have Terms of Reference, this is for the Area Board to determine and amend where required.

4. Financial and Resource Implications

- 4.1. None.

5. Legal Implications

- 5.1. Some appointments carry responsibilities and duties, for example, those which involve becoming a trustee. Councillors are advised to seek advice on individual appointments if required.
- 5.2. Protocol 3 of the Council's Constitution sets out Guidance to Members on Outside Bodies.

6. Environmental Impact of the Proposals

- 6.1 None.

7. Equality and Diversity Implications

- 7.1 None.

8. Delegation

- 8.1 Under Wiltshire Council's constitution (Part 4, paragraph 5), appointments to Outside Bodies will be made by the Leader of the Council, Cabinet, Area Boards or a meeting of group leaders, as appropriate. By convention, appointments to Outside Bodies which operate within the boundary of a community area are made by the relevant Area Board.
- 8.2 The appointment of Councillors and other representatives to working groups operating under the Area Board is a matter for the Area Board to determine.

9. Recommendation

- 9.1 The Area Board is requested to:
 - a. Appoint Councillor representatives to Outside Bodies as set out at Appendix A;
 - b. Agree to reconstitute and appoint to the CATG and COB as set out in Appendix B; and
 - c. Note the Terms of Reference for the CATG and COB, as set out in Appendix C.

Report Author: Lisa Moore
Democratic Services Officer
Democratic Services, Corporate Function and Procurement:

(Area Boards: Salisbury, Southern Wiltshire and South West Wiltshire)
email: lisa.moore@wiltshire.gov.uk Phone: 01722 434560

Appendices:

Appendix A – list of appointments to Outside Bodies

Appendix B – list of appointments to Working Group(s)

Appendix C – Terms of Reference for Working Group(s)

Unpublished background documents relied upon in the preparation of this report

None.

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WILTSHIRE COUNCIL OUTSIDE BODIES

Outside Body Title (A to Z)	Appointed By	Why Rep Needed	Organisation aims	Meeting schedule	Voting rights	Reps needed	Representative (s)
Brian Whitehead Sports Association	Area Board - South Wilts	So council sees visibly how funds are used	Provision of sporting facilities for the Downton area	4 to 6 times per year	-	1	Cllr Julian Johnson
Southern Wiltshire Youth Advisory Group (YAG)	Area Board - South Wilts	So young people can present ideas to councillors and council	Youth issues and democracy; to enable young people to present ideas to councillors and the council.	4 meetings per year	Yes	Up to 2	Appointments to be made following Youth Review outcomes.

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Appointments to Working Groups **Southern Wiltshire Area Board**

Community Area Transport Group:

- Cllr Richard Britton (Chairman)
- Tom Bray – Community Area Manager
- Julie Wharton – Transport Officer
- Wiltshire Councillors
- CATG Membership not fixed, Parish Council are invite to send one representative.

Community Opportunities Board (COB):

- Cllr Richard Britton
- Chris Hall
- Jay Greene
- Debora Biggs
- Dudley Baker-Beall
- Nigel Sell

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COMMUNITY AREA TRANSPORT GROUP (CATG)

TERMS OF REFERENCE

Membership of the CATG

The CATG will normally be made up of not more than 10 members from the following groups:

- Members of the Area Board
- Town and Parish Council representatives
- Community representatives

Representatives should act as a conduit between their organisations and the CATG by putting forward the views of the body they represent and providing feedback to its members regarding the work of the CATG. The group members will also need to be mindful of the needs of the community area as a whole when making their recommendations, as not all councils and groups can be represented on the CATG.

Recommendations to the Area Board will usually be reached by consensus but if necessary these can be agreed by a show of hands by those representatives present at the meeting.

The group will normally be chaired by a Wiltshire Councillor. Membership of the CATG will cease when a member ceases to hold the stated office as when first appointed.

The CATG may invite representatives from local organisations to its meetings to give technical advice or to share pertinent local knowledge on projects in the area.

Appointment of CATG Members

Appointment of members to the CATG will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairman, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the CATG (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However it is preferred that the same representative attends if possible to ensure consistency of membership.

Media Relations

Members of the CATG must not issue press statements on behalf of the Area Board.

Any press statements about the work of the CATG should be agreed between the Chairman of the CATG and the Chairman of the Area Board.

Meetings

It is recommended that the CATG meet at least four times a year. Meetings are intended to be limited to the Membership set out above, and is open to other members of the Area Board who wish to attend. It can be open to public if the Area Board wishes to do so. It should be noted that CATG is not a constitutional or decision making body and hence proceedings will not be minuted by Democratic Services.

Officer Support

Meetings will be attended by relevant officers from Wiltshire Council including a senior transport planner, a senior traffic engineer and a local highway maintenance engineer as necessary.

Terms of Reference

The CATG has no formal decision making authority on operational matters or budget expenditure but acts as an informal discussion forum making recommendations to the Area Board. Recommendations must be agreed at a full CATG meeting before being brought to the next Area Board for approval.

The CATG's terms of reference are set out at Appendix A:

Terms of Reference

1. Small scale transport schemes – discretionary funding

To make recommendations to the Area Board to determine priorities and levels of expenditure required for small scale transport schemes in the community area. A discretionary highways budget has been allocated to the board by the Cabinet Member for Highways and Transport. The funding allocation is for capital funding and can only be used to provide new and improved highway infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management. It cannot be used to fund revenue functions such as maintenance schemes or the provision of passenger transport services. Schemes considered by the CATG should have first been raised through the community issues system and endorsed by the relevant town or parish council.

In choosing their local transport schemes Area Boards will need to be mindful of the priorities of the Local Transport Plan and the likely availability of future funding for implementation.

(Cabinet Member Decision HT-021-10)

2. Small scale transport schemes – substantive funding

To submit bids for funding from the centrally held substantive funds. A scheme qualifies as substantive if the estimated cost is in excess of the total discretionary amount available.

(Cabinet Member Decision HT-026-11)

3. Speed Indication Devices

To make recommendations to the Area Board as to the locations for speed indicator devices (SIDs) in line with the guidance issued by the Cabinet Member for Highways.

(Cabinet Member Decision HT-023-11)

4. C & UC roads speed limit review

To make recommendations to the Area Board as to the priority routes for review on C Class and unclassified roads in accordance with the guidance issued by the Cabinet Member for Highways.

(Cabinet Member Decision HT-027-11)

5. Waiting restrictions

To make recommendations to the Area Board regarding waiting restrictions in areas where the Town or Parish Councils do not wish to undertake this function.

(Cabinet Member Decision HT-031-11)

6. Other decisions

To make recommendations to the Area Board regarding any other local highways issues when requested.

CAMPUS AND OPERATIONAL DELIVERY PROGRAMME

Campus & Operational Estate Management Workstream

Draft Terms of Reference for Shadow Community Operations Board

1 Background

On 15 February 2011 Wiltshire Council's Cabinet approved the implementation of the Campus and Operational Delivery Programme. The Programme will:

- Work with local communities to develop, facilitate and deliver community campus buildings across Wiltshire which seek to co-locate existing Council and partners services in one accessible location (or possibly more if appropriate) in a community area.
- Carry out the development of campus facilities in line with the Campus and Operational Management workstream principles (noted in section 2 of this document).
- Implement the Preliminary Management Project which will test the potential to develop some form of community driven strategic non -profit distributing organisation to deliver and support public services across Wiltshire.

Some of the benefits that the Council is seeking to achieve from a campus are:

- Accessible facilities that accurately reflect the specific needs of the local area being served.
- Reducing the Council's estate producing an estimated 40% reduction in operational costs across all estate (this is an estimation based upon an initial assessment of the impact of the Workplace Transformation Programme which preceded the Campus and Operational Delivery Programme).
- Combining point of contact arrangements and improving accessibility to services.
- Developing and providing sustainable and energy efficient buildings.
- Ensuring long term flexibility in terms of the use of space is fundamental to the design.
- Developing the synergies between the management of individual services at a community level.
- Working with communities to develop a coherent and effective volunteering policy relevant to the local campus.
- Reducing the current overall risk to the Council from aging, disparate and inefficient buildings.
- Increased, beneficial and sustainable partnership working.

Fundamental to the successful implementation of the programme is the commitment to empower local people to have a direct influence on the delivery of public services in their area. This supports the concepts of Localism and the decentralisation of decision making to local communities.

The Preliminary Management Project will initially be focused on Corsham, Melksham, Pewsey, Tisbury and Wootton Bassett. This will encompass the creation of Shadow Community Operations Boards, reporting into the Area Board who will make final recommendations to Cabinet for their consideration. The Shadow Community Operations Boards, will, subject to the agreement of the Area Board, take on a key role in coordinating and leading communications, influencing, and local engagement. This will cover areas such as the consultation processes, commenting on facility design and development and the ongoing indirect management and strategic planning of the resulting campus facility.

The preliminary management project will be in place from April 2011 through to April 2013 unless the Council determines otherwise.

2 Campus Management Principles

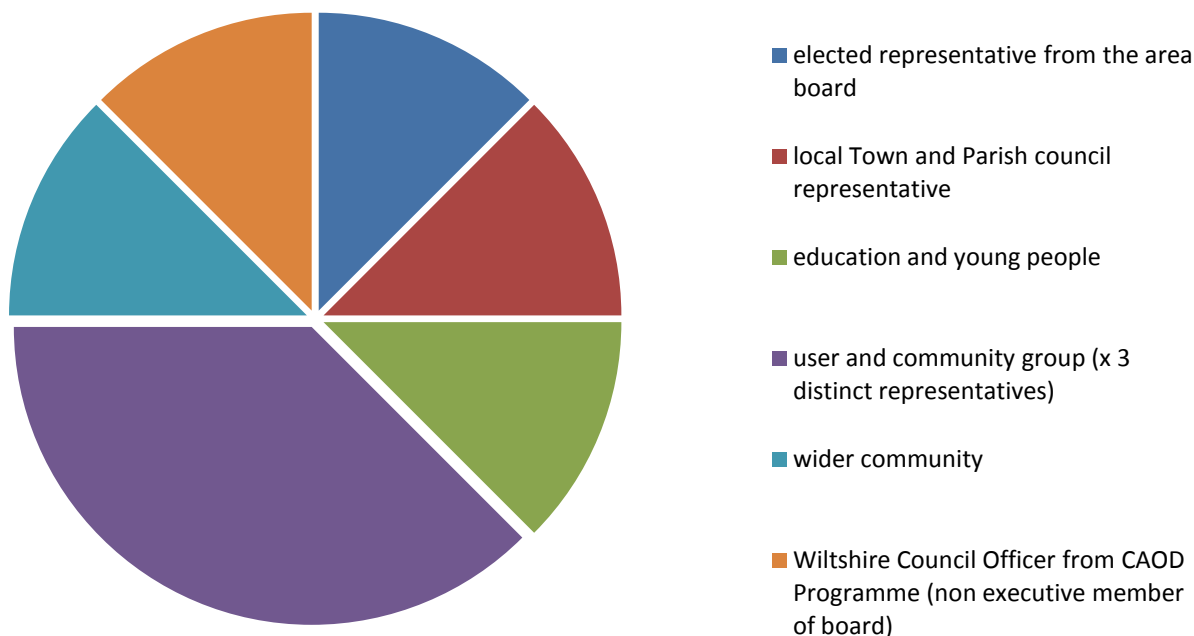
The Shadow Community Operations Board will need to work with the Council and its partners to ensure that the following approved principles are delivered:

- (i) Create an environment which empowers local people to directly influence the delivery and improvement of unique needs based services in their community.
- (ii) Ensure a singularity of vision to enable local needs to be foremost in strategic planning and operational service delivery.
- (iii) Be proactive in meeting economic challenges and widen the scope for investment in services and assets.
- (iv) Share the accountability for service delivery with the community and partners.

- (v) Secure a sustainable and innovative form of management that complements the evolving national context of the localisation of service delivery.
- (vi) Promote social inclusion and resilience by increasing accessible opportunities for volunteering and community involvement
- (vii) Make specific provision for accessible opportunities for partnership working.
- (viii) Provide accessible local decision making processes and governance structures.
- (ix) Provide opportunities for a consistent and sustainable support network for the voluntary and community sector in Wiltshire.
- (x) Provide a consistent strategic vehicle for all services in a locality that is financially robust and able to respond to the changing face of the public and community service delivery rather than a range of competing initiatives based on existing service models.

3 Membership

The shadow community operations board membership will be determined by the Area Board and should consist of an appropriate, mutually agreeable representative from the following broad sectors of the local community area:



- (i) There will be one representative for each party identified.
- (ii) The board will need to nominate a chairperson at its inaugural meeting.
- (iii) The board will need to determine if the suggested representation appropriately reflects the description of the party.
- (iv) There will be up to three representatives identified by the user and community group sector and approved by the Area Board. Such representatives should be selected so as to ensure proper representation from distinct interest groups within that sector.
- (v) The Wiltshire Council liaison representative will be an officer from the Campus and Operational Delivery Programme team and will be invited to sit on the board as a non-executive party.
- (vi) Each party should endeavour to be represented at each formal meeting.
- (vii) Each executive party will have equal rights.

4 Roles and responsibility

4.1 Community leadership & engagement

- (i) On behalf of the Area Board, provide effective community leadership and accountability for the preliminary management project and ensure the workstream principles are met.
- (ii) As required by the Area Board, to effectively manage the communications of the project within the community area and to liaise with the officer working group to ensure any locally focused communications plan complements the wider strategic communications plan.

- (iii) To make representation to the Area Board based on ongoing community engagement and consultation to determine or recommend levels of services provided within each phase of the project.
- (iv) To work with the Area Board to identify local partners and facilitation and support of sustainable partnership working.

4.2 Responsibility for outcomes

- (i) To define community need and make recommendations to the Area Board over facility specification and operations.
- (ii) Support the Area Board in the delivery of the campus building.
- (iii) On behalf of the Area Board develop, and subject to future cabinet approval, implement a local volunteering strategy (specific framework for the engagement and management of volunteers) to support the campus.
- (iv) Influence the campus design and specification where appropriate by recommendation to the Area Board
- (v) Positive engagement in the ongoing strategic planning, programming and operation of the campus

4.3 Project coordination and reporting

- (i) To develop a community led action plan that clearly sets out the approach the shadow board will take and seek Area Board approval for this
- (ii) To assist the Campus and Operational Delivery Team in developing, managing and monitoring the progress and delivery of an action plan
- (iii) To assess any potential risks and advise the Campus Management Working Group and Area Board accordingly.
- (iv) To develop a marketing plan and strategy, to be supported by the Council, that sets out the proposed approach to maximising sustainable community use of the campus facility, subject to approval by the Area Board and Wiltshire Council Cabinet
- (v) To ensure a co-ordinated community approach to the engagement, development and operation of a campus facility.
- (vi) To report progress and make recommendations to the Area Board and officer working group for improved services, community orientated services based upon need, facility development and local opinion
- (vii) Partner role in the wider not for profit distributing management options and governance appraisal

4.4 The role of Wiltshire Council

- (i) The ultimate responsibility for all service delivery and responsibility for the delivery of the Campus will remain with the Council for the duration of the preliminary management project.
- (ii) There may be elements or decisions required within the preliminary management project that will need to be determined by elected members of the Area Board or Cabinet following recommendation to them by the Area Board
- (iii) The Council will endeavour to support the approach the Shadow Community Operations Board takes where that approach supports the principles set out in section two of this document and has been supported by the Area Board

5 Outcomes

- (i) The local community and partners in the widest sense are informed and proactively engaged with the process of delivering and the future operation of a community campus.
- (ii) The community campus is delivered within the timescales set, with full proactive engagement from the local community and the service delivery meets local needs.
- (iii) The community-led aspect of campus delivery is clearly defined, managed and continually assessed to ensure maximum use of the facility by the local community and continued engagement in concept of local people directly influencing the delivery of local services.

6 Confidentiality

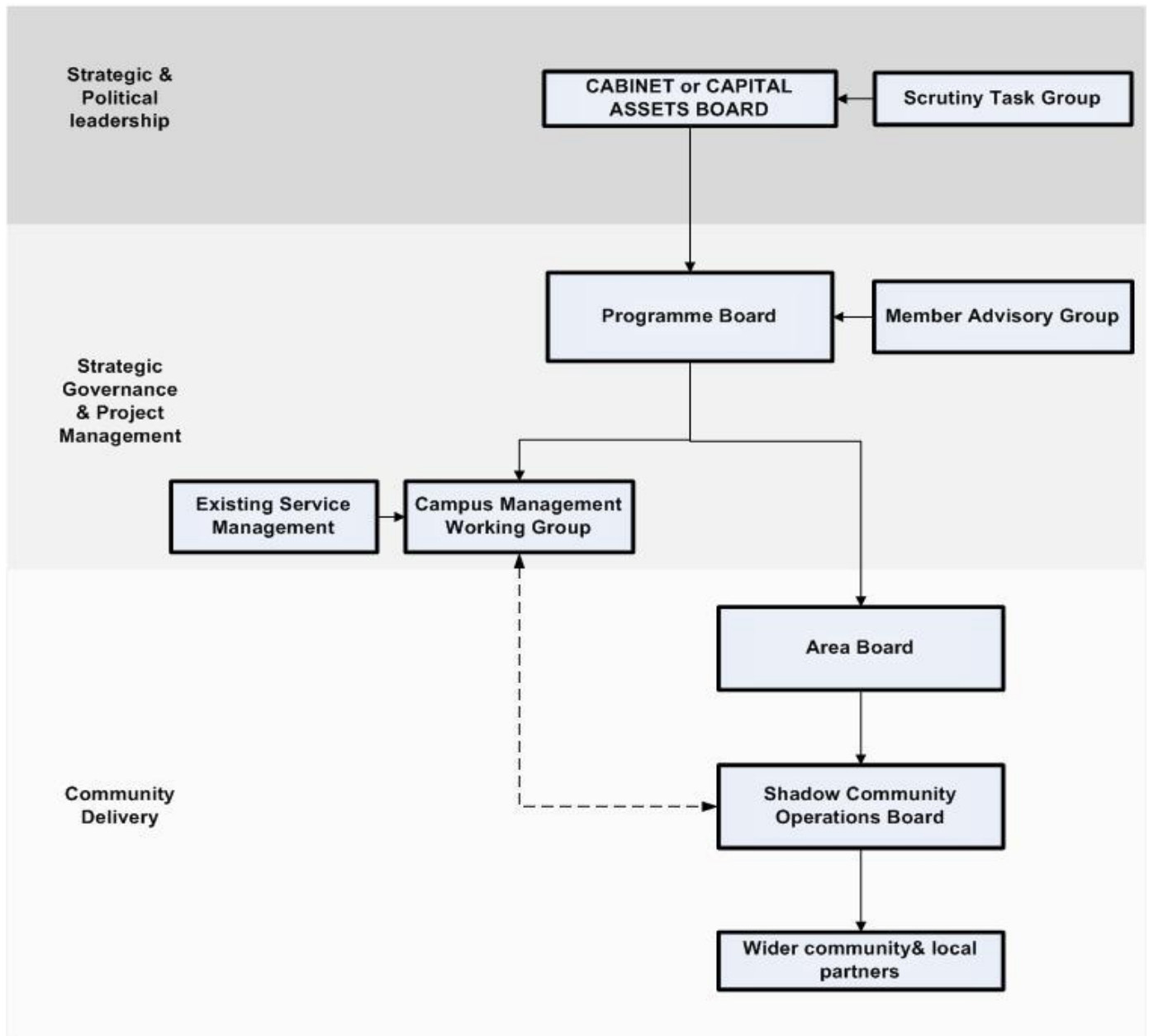
Whilst most information provided by the council or other participants or partners will be non-confidential in nature there may be occasions when due to the commercial nature of discussions or where matters are relevant to policy development by the council, it may request that individual information or items are confidential. Should any participant be unable to respect this request they must absent themselves from the meeting prior to discussion and consideration of the relevant item.

7 Governance Arrangements

The project remit currently extends up to April 2013. Prior to this there is a need to implement an interim governance structure that provides an appropriate framework to operate. It should be noted that managerial responsibility for operations, health and safety, staff etc remains with the Council for the duration of the project however there is scope for the Shadow Community Operations Board to influence, plan and programme services, subject to Cabinet approval following a recommendation from the Area Board. A chart showing the relationships between the various parties is noted below.

- (i) The Shadow Community Operations Board will meet as necessary and as determined by the Board.
- (ii) The Shadow Community Operations Board will be chaired by a representative elected by the Board.
- (iii) The Shadow Community Operations Board will report to the Area Board, but where request to do so by the Area Board, may provide advice directly to the Campus Management Working group, which is a cross departmental officer team coordinated by the Campus and Operational Delivery Programme.
- (iv) The administration of the Shadow Community operations Board will be the responsibility of the Board itself.
- (v) There may be occasions whereby sub-groups of the Shadow Community Operations Board will be necessary. In this instance any sub-group will report directly to the Shadow Community Operations Board in governance terms.

Preliminary Management Project Governance Arrangements



**Crime and Community Safety Briefing Paper
Southern Community Area Board May 2014
Coombe Bissett Village Hall**



1. Neighbourhood Policing

Team Sgt: PS Dave Lennane

Alderbury & Laverstock Beat: PC Henry Clissold PCSO Stephanie Dutton PCSO Rachel Gunn

Downton Beat: PC Matt Holland PCSO Matt Smith

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: www.wiltshire.police.uk

3. Performance and Other Local Issues

This month saw the introduction of a revised geographic policing model and further flattening of our management structure. The ranks of Chief Superintendent and Chief Inspector have been removed. Salisbury Hub which incorporates Salisbury, Amesbury & Warminster policing sectors (each of which comprising of three community areas) and denoted by the green area on the map below, sits under the command of Superintendent Charlie Armstrong. She now has control of *all* policing resources within that geographic area. We are currently working together to pilot a new scheme of service demand reduction at Salisbury which will see a particular focus upon repeat callers, prolific offenders and repeat victims of crime within our Neighbourhood Teams. The clear aim being crime prevention and improved service delivery through effective local problem solving.

I look forward to introducing Supt Armstrong and my replacement, Inspector Dave Minty, to you in due course. We remain on course for the decommissioning of Wilton Road. The movement of our Salisbury teams is scheduled throughout the month of June. As previously discussed, Salisbury neighbourhood, public facing front counter and investigation will be located at Bourne Hill; response operating out of police estate at Amesbury. Rural Neighbourhood Teams will operate as they do – *with no change*. New build custody will commence at the old engine shed site currently accessed via Cherry Orchard Lane Salisbury. Those sites will be clearly signposted as police stations and police custody unit respectively. Specific public briefing around these arrangements will take place at City Hall on 19th May by Wiltshire Police; The Police & Crime Commissioner; Wiltshire Council and University Technical College teams.

The longer term campus project remains on schedule at Five Rivers with the appointment of a primary contractor. Longer term, all uniform (i.e. Salisbury Neighbourhood & Response Teams) will operate from the Community Campus, co-located with our partners at Wiltshire Council. Rural campus plans are yet to be tabled but will follow in the longer term.

The overall performance picture is encouraging for all crime categories at what is the start of a new performance year.

NOT PROTECTIVELY MARKED/UNCLASSIFIED

EU Southern Wiltshire NPT	Crime				Detections*	
	12 Months to March 2013	12 Months to March 2014	Volume Change	% Change	12 Months to March 2013	12 Months to March 2014
Victim Based Crime	628	546	-82	-13.1%		
Domestic Burglary	25	25	+0	+0.0%		
Non Domestic Burglary	114	65	-49	-43.0%		
Vehicle Crime	76	71	-5	-6.6%		
Criminal Damage & Arson	159	94	-65	-40.9%		
Violence Against The Person	64	95	+31	+48.4%		
ASB Incidents (YTD)	364	307	-57	-15.7%		
* Detections include both Sanction Detections and Local Resolutions						

**Andrew Noble
Inspector**

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WC Information Item

Subject:

Public Health & Wellbeing Grant

Summary of announcement:

Wiltshire Public Health has established a fund to support public health and wellbeing for people in Wiltshire. Administered by the Community Foundation the fund is designed for projects which seek to support the Council's objective of building healthy and resilient communities, by bringing communities together to make a positive difference to peoples' health.

The aim of these grants is to enable community-based and other small groups to initiate or develop projects and activities which offer new or innovative approaches in one or more of the following areas:

- Reducing childhood obesity or helping adults to adopt healthier lifestyles
- Helping to combat loneliness, isolation and other factors which contribute to poor mental health
- Supporting older people to have more active and fulfilling lives
- Promoting the use of community green spaces, assets and infrastructure for exercise and wellbeing
- Reducing drug and alcohol abuse

Groups must be able to demonstrate a clear link to improved mental or physical health outcomes that will result from their project. Full information is available at <http://www.wscf.org.uk/grants-communityfoundationgrant-publichealthgrants.asp>

Funding is available for one year only, and the maximum grant will be £4,000. You may apply for the full amount of your project and match funding is not required.

All applicants must meet the basic eligibility criteria for these grants as follows:

- Your annual income must not exceed £50,000
- You must not be currently in receipt of core funding from Wiltshire Council
- You must not be a branch of a national charity
- You must be a constituted voluntary organisation or a registered charity
- You must be a local organisation based in Wiltshire and have a local management structure
- The Project you want to deliver must take place in Wiltshire
- You must not hold more than 12 months running costs as free reserves
- No more than one application for funding may be submitted within a single financial year

Please complete the Expression of Interest on the link below:

<https://www.surveymonkey.com/s/Expression-of-Interest-Groups2>

CLOSING DATE FOR EXPRESSIONS OF INTEREST: 5th June 2014

CLOSING DATE FOR APPLICATIONS: 19th June 2014

PANEL DATE FOR DECISIONS: 17th July 2014

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Wiltshire Council's New Allocation Policy (To be implemented during Summer 2014)

Area Board Briefing

The Housing Act 1996 Part VI (as amended by the Homelessness Act 2002 and Localism Act 2012) requires the Council to have a scheme which determines how allocations and nominations will be made. In Wiltshire we operate a Choice Based Lettings policy called Homes4Wiltshire which was adopted shortly before unitary.

The purpose of the Council's Choice Based Lettings Policy is to set out clear guidelines to ensure that affordable housing is allocated fairly and according to applicants' need for housing while at the same time taking into account effective management of the affordable housing stock across Wiltshire.

There is a high demand for affordable homes in Wiltshire, and across the UK in general. At the current time, over 19,000 households are registered for re-housing with the numbers growing daily. Demand will always outweigh supply so the Council needs to ensure that those with the greatest need are prioritised for re-housing.

The Council receives around 2,000 nominations a year. The majority of applicants on the Housing Register therefore will not be nominated or referred for a vacancy. It is important therefore that our policy is able to clearly identify those in the greatest housing need and minimises the level of time taken to assess applicants that are not going to receive active consideration for vacancies. This will free up time for the Council to offer a more comprehensive housing advice and options service to help applicants find housing.

Housing is allocated according to the Council's Allocations Policy which represents the fairest and most transparent way for the Authority to decide who should be prioritised. The Localism Act in 2011 introduced new freedoms for local authorities to decide to whom and how properties should be allocated and Wiltshire Council has used this opportunity to review its policy and make important changes that residents have advised us that they want to see. The review was far reaching and took into account the views of elected members, residents, area boards and the landlords and partners that we work with. Our new policy, which will be implemented during Autumn 2014, is substantially different from the current way we allocate our homes.

What came out from our review was primarily that:

- People wanted to see local homes go to local people.
- People wanted honesty in being able to manage the expectations of what people can expect in terms of their housing options.
- We should make the best use of the housing stock available due to the high demands
- It should reward those who have demonstrated that they will make good tenants.

This will be done by:

- Giving priority to those with a local connection – Local homes for local people
- Changes to the banding system

- Adopting the national bedroom standard
- Introducing qualifying persons criteria

Giving priority to those with a local connection – Local homes for local people

If an applicant does not meet the connection criteria to live in the Wiltshire Council area they will not qualify to register. An applicant’s individual circumstances will be considered when deciding if they meet the connection requirement to live in Wiltshire, and will comply with any appropriate statutory guidance by using a local connection exclusion group. This group will include amongst other things the statutory guidance regarding members of the Armed Forces and Reserve Forces, statutory homeless and those fleeing from violence.

The majority of vacant homes will now be matched to applicants with a strong local connection within an adopted neighbourhood plan area or the town or parish, based on the following criteria:-

- A person who is resident in that area. The residency will need to be permanent and have lived in the area 6 months out of the last 12 or 3 years out of the last 5, or
- A person who is in permanent paid employment or has a fixed term contract for a minimum of one year or permanent offer of paid employment in the area, or is self employed and works predominately in the area or
- A person with close family (grand-parents, parents, legal guardian, adult children or brothers and sisters) who have lived in the parish or town for 5 years or longer.

Once local connection has been confirmed we will allocate to the applicant in the highest band with the longest effective date, which is the date of application.

Changes to the Banding System

The banding system has changed and we have simplified the structure to ensure social housing is accessible to those most in need. Applicants will, however, still have their housing need assessed in the same way and be banded according to their assessed need to move.

Band 1 (urgent need)	Statutory requirement Move on Urgent medical or welfare need
Band 2 (high need)	Under occupying and suffering financial hardship Social care
Band 3 (medium need)	No fixed abode Temporary accommodation Supported accommodation Seriously overcrowded Medical and welfare need Under occupying in social housing Other statutory requirements
Band 4 (low need)	Lacking or sharing facilities Overcrowded Armed forces & reserve forces Intentionally homeless Sheltered or extra care
Eligible to bid on selected properties ONLY	
Open Market Register	Low Cost Home Ownership Home Buy Shared Ownership

	Market rented properties Older people accommodation Specialist accommodation for those with specific needs
--	--

Adopting the national bedroom standard

When deciding the size of property for which applicants are eligible the Government's bedroom standard will now be used. This means that houses will be allocated strictly according to household size to ensure every allocation is made to best effect and to counter the imposition of the "bedroom tax". It will bring the policy in line with housing benefit rules and housing in the private sector.

Introducing "qualifying persons" criteria

The Localism Act in 2011 gave local authorities the freedom to determine who should and shouldn't qualify for social housing. The Council, through its review, has chosen to exclude the following:

- Unacceptable behaviour – those who have caused unacceptable behaviour enough to make them unsuitable as a prospective tenant, including those with rent arrears and those who have caused anti social behaviour
- Local connection – those who do not meet the connection criteria to live in the Wiltshire council area
- Financial resource limit – those who have assets or income above the financial resource limit and could resolve their own housing needs themselves
- No identified housing need – those who are already adequately housed
- Housed within the last 12 months – those who have moved into social housing within the last 12 months
- Those who have deliberately worsened their circumstances - those whose own actions have made their housing worse.

The new criteria means that there will be a greater onus on people taking responsibility for their actions.

Everyone currently registered for housing with Homes 4 Wiltshire will be contacted and moved onto the new scheme in a transition process over the Spring/Summer 2014 period and need to do nothing at the current time.

For further information please contact Nicole Smith, Head of Strategic Housing.

Nicole.smith@wiltshire.gov.uk

01249 706567

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Southern Wiltshire CATG – 29 April 2014 – Notes from meeting

1. Update on schemes & budget from 2013/14

Approved budget for 2013/14.

Scheme	CATG	PC	Update
Apple Tree Road parking solution (To be discussed at CATG as work is on hold – see new issues below re. extra parking)	£1200	£100 (Redlynch)	Update required from PC. PC to confirm if wishes to go ahead
Moor Lane junction	£250	-	Work ordered – but lining work needs good weather
Footpath linking Mediaeval Bridge to Milford House Nursing Home – Diversion Order	£800	-	Awaiting Diversion Order and developing plans for new footpath.
West Grimstead Gateway	£4500	£500 (Grimstead)	To be ordered
Whiteparish Memorial Hall signage	£250		PC in liaison with officer
Road safety improvements through Homington Part 2	£3500	£390 (Coombe Bissett)	Work ordered, awaiting confirmation of works
'Pseudo footpath' linking the car park at the surgery to the school in Whiteparish	£1000	-	Lining done, more pedestrian symbols to be done.
Wooden finger post replacement in Landford.	£550	£750 (Landford)	Parish Council managing implementation.
Bus Shelter refurbishment in Alderbury & Downton subject to the Parish Council's taking ownership of the assets	£2125.09	(taking on bus shelters)	Bus shelters refurbished. Parishes working with officer for transfer. Update required from PC
New footway at Green Lane/Portway to link paths around the corner.	£2500	-	Completed
Total available for 2013/14	£22,676		
Total allocated so far	£16,918	£1,740	
Total left for 2013/14	£8499.70		
Total available for 2014/15	£13,676		
Total left over from 2013/14 for 2014/15 budget	£22,175.70		

2. CATG list 2014/15 – Prioritisation

The CATG looked at all issues and gave each scheme a priority rating of 1 – 3 (1 being high priority). Below are schemes that were considered but were not at a stage where a priority could be given.

Prioritised schemes

Parish	Location	Update	Priority
Laverstock & Ford	Medieval Bridge to Nursing home footpath.	Diversion Order being processed. Quotes for the work being sought. Likely to cost between £10 to 15K	1
Alderbury	30mph entry signs at Whaddon end coming off A36 need moving back to before the turning into the Three Crowns.	Assessment required	3
Downton	Poor visibility at night for drivers in accessing the entrances to Charlton All Saints on the A338. The installation of high visibility posts or dayglo posts at entrances to Charlton All Saints on the A338 to make them visible to drivers in the dark. and Give way or road markings for cyclists at these junctions (issue system)		2
Odstock	New footway at C12 after where CATG funded small piece of footway in 2012		1
Odstock	Footpath improvement at C12 not on highway. Improve path behind the hedgerow.		1
Redlynch	Apple Tree Road bollards solution as agreed last year	£1200 already approved for scheme in 2013/14. Additional car parking not approved but an idea to taper the bollards to the corner.	1

Schemes to Keep on List

Parish	Location	Update	Priority
Pitton & Farley	Inconsiderate school parking on the roads around Pitton	Parish working with school on a local solution however CATG might need to consider contribution nearer the time.	Keep on list
Laverstock & Ford	Following the Broken Cross bridge closure, it was considered a success to have the build outs along Roman road to reduce speeding traffic, to be placed exactly where the temporary builds were. At least two are required.	Awaiting metrocount results	Does the PC want this? Keep on list
Alderbury	Speeding in Whaddon	Metrocount received: below threshold for action.	Take off list
HGVs in Southern Wiltshire	Various parishes with the restricted zone and also villages outside that zone have raised the issue of HGVs accessing inappropriate roads.	Cross border meeting taking place on 27 May	Keep on list
Laverstock & Ford	School traffic problems in Laverstock	Keep on list	Keep on list
Downton	A reduction in the speed limit to 50 mph from Downton to Salisbury in line with the reduced speed limit from Downton to Breamore.		Take off list – not feasible
Firsdon	30mph repeaters required on Firs Rd		Take off list – 30mph repeater signs cannot legally be used on a road with street lights.

3. 20mph prioritised requests

The CATG was asked to prioritise 2 schemes of the 6 that were put forward by Parish Councils.

Parish	Location	Priority
Coombe Bissett & Homington	Coombe Bissett village	Yes
Coombe Bissett & Homington	Homington Village	No
Whiteparish	Common Road from the Riding School to the A27, currently a 30mph limit.	Yes
Alderbury	Grimstead Road including Spiders Island (Spiders Island is a housing estate).	No
Alderbury	Lights Lane into Tunnel Hill (very narrow in places, poor visibility).	No
Alderbury	Firs Road (Alderbury and Whaddon primary school is at the end, however there are proposals for a new football club house and 6 football pitches to be built behind the school which will increase the traffic further in this road).	No

WILTSHIRE COUNCIL

Item 9

SOUTHERN WILTSHIRE AREA BOARD
29 May 2014

Your Local Issues

Purpose of the Report

To update the board on the issues **in progress** since the last meeting in March 2014.

To report highway maintenance issues go to: www.wiltshire.gov.uk/mywiltshireregister

Southern Wiltshire Area Board - Issues in progress

Highways Maintenance:

ID	Issue	Update from Graham Axtell
<u>3057</u>	<u>Silted up ditches along the Pitton/Winterslow road</u>	Still With Drainage Team
<u>2754</u>	<u>Flooding regularly takes place in Milford Mill Road</u>	This still with Danny Everett (Drainage Engineer) to resolve.
<u>2746</u>	<u>Condition of roads in Alderbury</u>	Some Patching carried out near Kennel Farm. Other works marked but not yet programmed.
<u>2740</u>	<u>Old Road, Alderbury Where road meets Southampton</u>	Scheme being re-designed as first scheme was not fit for purpose. Area only temporarily refilled until final works carried out.
<u>2690</u>	<u>Dilapidated roads and pavements in Beech Grange, Landford</u>	Footpath now re-surfaced. Road is on five year plan list.
<u>2687</u>	<u>Destruction of verges and gullies on Miles Lane</u>	Still awaiting masonry gang.
<u>2259</u>	<u>road subsidence on narrow bend Church Road, Farley</u>	On patching list – not yet programmed
<u>2182</u>	<u>Poor road surface in School Road, Nomansland</u>	On five year list.

On CATG, HGV and other issues:

ID	Category	Location	Summary of Issue	Status
3183	Transport	Laverstock	HGVs using Milford Mill Road, Laverstock	Area Board progressing HGV meeting actions
3121	Transport	Southern Wiltshire	Heavy vehicles accessing Pound Bottom	Area Board progressing HGV meeting actions
3115	Transport	Downton	Cycle path problems A338 between Downton and Salisbury	On CATG list
3109	Transport	Southern Wiltshire	7.5t weight limit not observed through villages	Area Board progressing HGV meeting actions
3055	Transport	Pitton	Inconsiderate school parking on the roads around Pitton	On CATG list
3054	Highways	Landford	Speeding on New Road, Landford	Metrocount being organised
2940	Rights of Way	Laverstock	Very muddy footpath - Mediaeval Bridge to Milford House	On CATG list
2779	Highways	Coombe Bissett	Speed limit reduction C12, Coombe Bissett to Homington	Comme Bissett put forward as a possible 20phm location
2773	Car Parking	Morgan's Vale	Parking at Apple Tree Road	Parish to confirm if they would like to go ahead and liaise with Julie Wharton re. alterations to plan.
1992	Highways	Landford	HGVs in Landford	Area Board progressing HGV meeting actions
1905	Highways	Laverstock	School traffic in Laverstock	CATG list

Updates for the above issues:

Full details on the issues are available online here:

www.wiltshire.gov.uk/southernwiltshireareaboard

You then click on **issue tracking**. If you would like to be sent hard copies of the issues and updates contact Tom Bray on tom.bray@wiltshire.gov.uk or 01722 434252.

Reporting an issue:

To report an issue go to www.wiltshire.gov.uk/southernwiltshireareaboard and click on "report an issue in your community now".

Report Author: Tom Bray – Community Area Manager, Tel No: 01722 434252 E-Mail: tom.bray@wiltshire.gov.uk

Wiltshire Council

Southern Wiltshire Board

Date of meeting: 29 May 2014

Subject: Local Highways Investment Fund 2014 – 2020

Report Author: Parvis Khansari, Associate Director Highways and Transport

Executive Summary

Wiltshire Council has recently approved a major programme of investment in highway maintenance over the next six years which will see a significant improvement in the condition of the county's highway network.

The investment is being targeted at those roads in worst condition, and will include minor roads as well as the main roads. An initial assessment based on road safety information and road condition data has been used to prepare a list of priority sites for treatment in 2014/15 in each community area (see **Appendices 1 and 2**).

A provisional list of sites for potential treatment until 2020 has also been prepared for each community area (see **Appendices 3 and 4**). The site list is based on the existing condition of the roads and the anticipated deterioration in the future, but it will need to be reviewed annually as the rate of deterioration of individual roads may vary because of weather and local conditions.

Proposals

Area Boards are asked to consider the list of proposed highway maintenance schemes in their areas for 2014/15, and agree the final list for implementation.

The list of potential schemes for future years could also be reviewed, and consideration given to priorities for treatment in 2015/16. A draft list of sites will be prepared for comment later this year, but an early indication of local priorities would be helpful.

Reason for Proposal

Wiltshire Council has a major programme of investment in highway maintenance over the next six years, which will see a significant improvement in the condition of the county's highway network.

The views of the Area Board are important in helping identify local priorities for road maintenance, and future programmes of work.

Delays in finalising the list could result in non-delivery of sites, and your assistance to agree a final list for 2014-15 would be appreciated as we have a significant programme of works to deliver.

Subject: Local Highways Investment Fund 2014 – 2020

Report Author: Parvis Khansari, Associate Director Highways and Transport

Purpose of Report

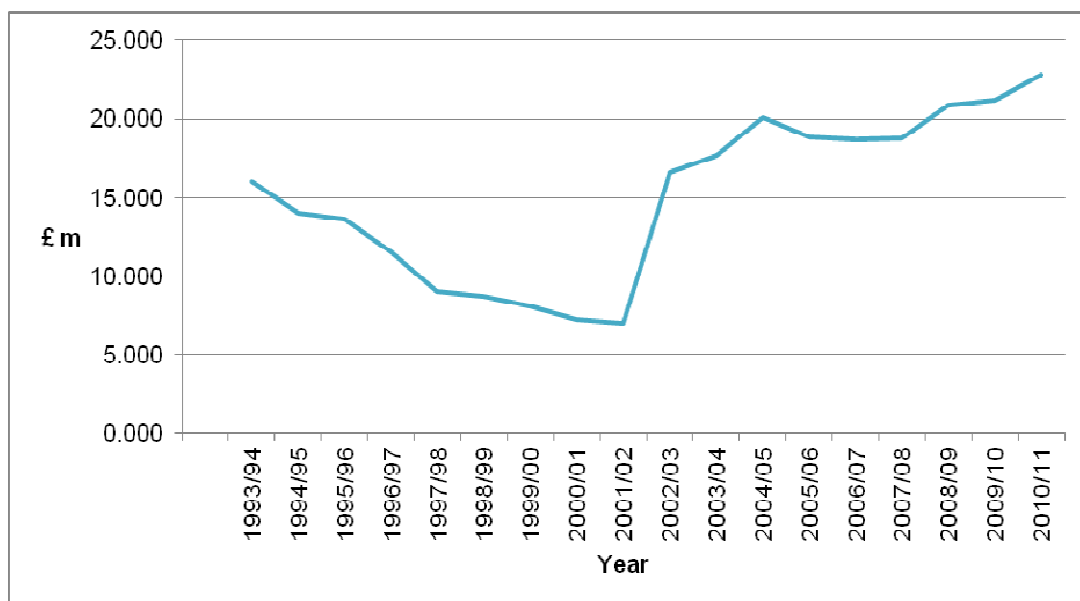
1. To advise the Area Board about Wiltshire Council’s Local Highways Investment Fund 2014 – 2020, and to agree the local highway maintenance priorities for 2014/15.

Relevance to the Council’s Business Plan

2. The Council’s Business Plan sets out the vision to create stronger and more resilient communities. It includes three key priorities and twelve actions that the Council will deliver over the next four years. One of the twelve actions is to ‘invest additional money between 2014-17 to reduce the historic backlog in highways maintenance’. The recommendations of this report will facilitate the delivery of this action, which is an important part of the Business Plan.

Background

3. Expenditure on highways declined substantially during the 1990’s, and there has been underinvestment in roads maintenance for years. It did increase from 2000/1 with the introduction of Local Transport Plan funding, but there is still a large backlog of maintenance required on the network.



5. Funding of highway major maintenance has continued to increase in Wiltshire in recent years, but with a series of bad winters and recent flooding the road network has been badly affected.
6. Wiltshire Council has recently approved a major programme of investment in highway maintenance over the next six years which will see a significant improvement in the condition of the county's highway network.

Main Considerations for the Council

7. The investment is being targeted at those roads in worst condition, and will include minor roads as well as the main roads. An initial assessment based on road safety information and road condition data has been used to prepare a list of priority sites for treatment in 2014/15 in each community area (See **Appendices 1 and 2**). Any roads shown on the list highlighted in yellow need to be treated in order to address skid resistance and safety problems.
8. In addition to the larger sites, the Council will also be repairing localised sites which are suffering from deterioration or which need repairs. A programme of pothole and defect repairs will continue across the county in response to local damage identified through our regular inspections or reports from the public and road users.
9. A provisional list of roads for potential treatment until 2020 has been prepared for each community area (see **Appendices 3 and 4**). The site list is based on the existing condition of the roads and the anticipated deterioration in the future, but it will need to be reviewed annually as the rate of deterioration of individual roads may vary because of weather and local conditions.
10. As well as addressing the roads in worst condition, improvements will be made to the drainage and footways to bring them up to standard. Some roads will have to be treated as priorities because of the need to ensure there is adequate skid resistance and they are in safe condition.
11. It is the intention that the Area Boards should have the opportunity to help identify local priorities for treatment. The process has been delayed this year because of the need to focus on flooding, but this is likely to be an annual process in future.

Safeguarding Implications

5. Does not apply.

Public Health Implications

6. Increased investment in road maintenance will have benefits for public health. The improved road surfaces, better skid resistance and associated safety improvements will help reduce the numbers killed and injured on the road network. These improvements would complement the other

measures to improve road safety, such as traffic calming and speed limits, being introduced through the Local Transport Plan funding and the Community Area Traffic Groups.

12. The improved road surfaces, particularly on the minor urban roads, will be of benefit to cyclists and pedestrians, and with suitable publicity campaigns could be used to encourage these healthier means of transport. At present the condition of some of the urban roads may discourage cycling as cyclists are adversely affected by poor road conditions and uneven or damaged surfaces. The proposed investment would support the strategy to encourage cycling as set out in the Local Transport Plan.
13. Roads in poor condition in urban areas can result in disturbance and noise for residents, especially on busier routes carrying heavy goods vehicles at night. Better road surfaces could result in reduced background noise in residential areas, with potential mental and physical health benefits.
14. The Council monitors road collision data in order to focus safety improvements at those sites with the worst accident records. With the additional funding this process will continue, and where appropriate other alterations to signing, drainage, street lighting or road markings could be incorporated into resurfacing work to improve safety.

Environmental and Climate Change Considerations

15. The road network is particularly vulnerable to the effects of climate change. In recent years we have seen the effects of a series of severe winters which have resulted in damage to the roads and an increase in the number of potholes. Last year was the second wettest on record and flooding damaged a number of roads in Wiltshire. In long periods of hot weather the surfaces can be damaged by melting, resulting in roads becoming slippery or deforming under traffic loads.
16. In the longer term a more robust highway network, with roads in better condition, would require less reactive maintenance and reduced travelling to respond to potholes and localised defects. A planned maintenance regime would enable the traffic disruption to be kept to a minimum. With unplanned maintenance the delays to traffic and associated fuel consumption could be considerable.

Equalities Impact of the Proposal

17. The improvements in road safety anticipated with increased investment in road maintenance would be expected to benefit all road users, but especially the more vulnerable, including pedestrians, cyclists and other non vehicle users.
18. The highway network is important to local businesses, and to public transport operators. The delays due to un-programmed maintenance and road repairs have been identified as concerns by local businesses. The high profile programme of works to address road conditions will help send

the message that transport is important in Wiltshire and could help to promote inward investment and job creation.

Risk Assessment

19. There are serious risks in connection with road maintenance. These include the safety and reputational aspects of those killed and seriously injured on the highway network. In order to reduce these risks the Council has approved highway inspection and skid resistance procedures in place, but in order to keep the network in safe condition it is important that the highway network has adequate investment.
20. The road condition data collected thorough the technical surveys is used to focus investment on those sites where there is most need and greatest risk. As well as the safety benefits this approach also ensures that best use is made of the limited available funding in order to keep the asset in optimum condition.

Risks that may arise if the proposed decision and related work is not taken

21. The risks to the Council from lack of road maintenance are in terms of claims against the Council as the result of accidents, or in extreme cases prosecution as a result of particular incidents. As well as the safety and cost aspects, there are also significant reputational implications of such events.
22. Not carrying out highway maintenance is likely to lead to declining public satisfaction in the future as road conditions remain the same and no progress is made on improving them.

Risks that may arise if the proposed decision is taken and actions that will be taken to manage these risks

23. There is a risk that the proposed investment will not deliver the improvements in road condition anticipated. This risk will be managed by using the technical data to focus the necessary investment on those sections of road where work is required to meet safety requirements, and on those places where it would improve road conditions the most. Effective asset management will reduce this risk and make sure the investment is effective.
24. There is a risk that the investment will not increase public satisfaction with the service. In view of the initial results from those authorities which have made a substantial investment it would appear that satisfaction levels will improve with the investment. However, a programme of publicity, branding and public involvement through the Area Boards will help raise awareness of the project, and will help to reduce this risk.

Financial Implications

25. The Council's approved budget includes provision for the increased investment to deliver the Council's Business Plan with regard to road maintenance.

Legal Implications

26. The Council has a duty under the Highways Act to maintain the county's roads. The highway inspection procedures, policies and improvement plans ensure that this duty is fulfilled. The increased investment and improved road conditions will help the Council meet its responsibilities with regard to road maintenance.

Options Considered

27. The Council considered various options regarding funding levels for future highway maintenance, but it was concluded that an investment of £21 million annually would be realistic and would improve the condition of the county's roads. Less funding would result in not all roads in poor condition being treated, and higher levels of funding were not considered realistic in the present circumstances.

Conclusions

28. The conditions of the road network are important to the public, and this is reflected through the People's Voice and NHT surveys. In order to improve carriageway conditions in Wiltshire, expenditure above anticipated LTP funding levels would be required for a number of years.
29. Increasing the funding to £21 million for six years would provide a significant improvement to the condition of the network, including improving the condition of the unclassified roads, and improving safety on the classified roads by improving 664 kilometres of road. There would be the opportunity to involve the Area Boards to help identify local priorities for treatment.

Parvis Khansari
Associate Director Highways and Transport

Report Author:
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(e-mail peter.binley@wiltshire.gov.uk).

20th March 2014

Background Papers

The following unpublished documents have been relied on in the preparation of this report: None

Appendices

Attached:

- Appendix 1 – Southern Wiltshire Highways Major Maintenance 2014 – 15
- Appendix 3 – Southern Wiltshire Sites 2014 – 2020

To be tabled at the meeting:

- Appendix 2 – Southern Wiltshire Proposed Sites Map 2014 – 15
- Appendix 4 – Southern Wiltshire Possible Sites Map 2014 - 2020

Highways Major Maintenance 2014 -2015 – Southern Wiltshire Area Board

Road	Location	Area Board	Recommended Treatment	Average Width (m)	Estimated Length (m)	Est Area of Site (m ²)
B3080	B3080 Lode Hill, Redlynch	Southern Wiltshire	Carriageway repairs	6.8	250	1,700
A354	Coombe Bissett – North Junction C12 south to 50mph limit	Southern Wiltshire	Carriageway repairs	0	0	200
B3080	The Borough Downton – A338 to junction Barford Lane	Southern Wiltshire	Resurfacing	7.4	1,250	9,250
C12	C12 Fifield Bavant to Coombe Bissett	South West & Southern Wiltshire	Surface dressing & carriageway repairs junction to junction	6.1	9,360	57,096

* Sites highlighted in yellow involve skid resistance improvements.

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Appendix 3 - Southern Wiltshire Possible Sites 2014 - 2020

Class	Road	Section Description	Scheme Length (m)	Recommended Treatment	Priority
B Class	B3079/154	BEECH GRANGE TO C44 (LANDFORD)	360	Surface Course	1
B Class	B3080/168	30 MPH MORGANS VALE TO VALE ROAD	330	Surface Dressing	1
B Class	B3080/168	30 MPH MORGANS VALE TO VALE ROAD	690	Surface Course	1
B Class	B3080/168	30 MPH MORGANS VALE TO VALE ROAD	280	Surface Course	1
Unclassified	UC153202/1	GREENLANE CLOSE (OFF C287) FORD	86	Surfacing	1
Unclassified	UC212101/1	MOOR LANE (C44 REDLYNCH NE TO A36)	60	Surface Dressing	1
Unclassified	UC212101/1	MOOR LANE (C44 REDLYNCH NE TO A36)	100	Surface Dressing	1
B Class	B3079/125	C319 CROSS ROADS NORTH TO BEECH GRANGE	320	Surface Dressing	2
B Class	B3079/105	HAMPSHIRE BOUNDARY NORTH TO C319 XRDS	280	Surface Dressing	2
Unclassified	UC213108/1	THE GREEN (C321 TO GLEBE HOTEL) PITTON	60	Surfacing	2
Unclassified	UC222904/3	BEN LANE (30 MPH FARLEY TO C289 FARLEY)	80	Surface Dressing	2
Unclassified	UC163104/1	ELM CLOSE (C329 WEST TO T JUNC) LAVERSTOCK	85	Surfacing	2
Unclassified	UC192604/5	SPIDERS ISLAND (T JUNC SOUTH TO END HSE 42) ALDERBURY	52	Surfacing	2
Unclassified	UC192604/1	SPIDERS ISLAND (NORTH EAST AND NORTH TO HSE 68) ALDERBURY	80	Surfacing	2
B Class	B3080/144	30MPH LIMIT TO 30MPH MORGANS VALE	520	Surface Dressing	3
C Class	C335/180	EAST WINTERSLOW NORTH TO A30 (WEST LOPCOMBE CORNER)	300	Surface Dressing	3
Unclassified	UC242501/1	MILESS LANE (ASHMORE LANE SE TO A27) WHITEPARISH	880	Surface Dressing	3
Unclassified	UC192102/1	APPLE TREE ROAD (ORCHRAD RD NE TO B3080) MORGANS VALE	60	Surfacing	3
Unclassified	UC163104/2	ELM CLOSE (LOOP SECT CLOCKWISE) LAVERSTOCK	60	Surfacing	3
Unclassified	UC241902/1	C44 HAMPTWORTH S + E TO 30MPH NOMANSLAND	160	Surface Dressing	3
Unclassified	UC231901/1	COLESS LANE (C44 N + E TO WITTERNS HILL FARM)	1000	Surface Dressing	3
Unclassified	UC251801/2	BEECH GRANGE (T JUNC OPP HSE 95 TO END) LANDFORD	100	Surfacing	3
Unclassified	UC222903/1	THE STREET (BEN LANE SOUTHWEST TO C321 FARLEY)	80	Surfacing	3
A Class	A30	END OF DUAL CARRIAGEWAY TO THE PHEASANT HOTEL	810	Surface Dressing	4
A Class	A338	CHURCH LANE TO START DUAL CARRIAGEWAY	200	Surface Dressing	4
A Class	A338	A30 ROUNDABOUT TO JUNC C287 TO FORD	470	Strengthening	4
A Class	A338	A30 ROUNDABOUT TO JUNC C287 TO FORD	270	Surface Course	4
B Class	B3080/116	GRAVEL CLOSE TO C336 (DOWNTON)	860	Surface Course	4
B Class	B3079/154	BEECH GRANGE TO C44 (LANDFORD)	200	Surface Dressing	4
B Class	B3080/195	30 MPH MORGANS VALE TO COUNTY BOUNDARY	450	Surface Course	4
Unclassified	UC192301/1	C336 EAST AND SOUTH TO BARFORD DOWN FARM	620	Surface Dressing	4
Unclassified	UC112601/3	PENNINGS DROVE (30 MPH COOMBE BISSETT SOUTH TO END)	100	Surface Dressing	4
Unclassified	UC212102/1	NORTH TO LOWER PENSWORTH FARM (REDLYNCH)	80	Surface Dressing	4
Unclassified	UC251703/1	PEAR TREE DRIVE (NORTH OFF C319) LANDFORD	121	Surfacing	4

Class	Road	Section Description	Scheme Length (m)	Recommended Treatment	Priority
Unclassified	UC212602/1	CHURCH LANE (SOUTH OFF C324) WEST GRIMSTEAD	60	Surfacing	4
Unclassified	UC241901/1	UC JUNC HAMPTWORTH WEST TO HOME FARM	200	Surface Dressing	4
Unclassified	UC241901/1	UC JUNC HAMPTWORTH WEST TO HOME FARM	173	Surface Dressing	4
Unclassified	UC212101/1	MOOR LANE (C44 REDLYNCH NE TO A36)	480	Surface Dressing	4
Unclassified	UC251704/1	SCHOOL LANE (NORTH OFF NORTH LANE) NOMANSLAND	80	Surfacing	4
Unclassified	UC241902/2	30MPH NOMANSLAND EAST TO BOUNDARY	60	Surfacing	4
A Class	A343	A30 TO COUNTY BOUNDARY	440	Surface Dressing	5
A Class	A30	THE PHEASANT HOTEL TO JUNC A30/A343	1540	Surface Dressing	5
A Class	A338	BRAEMORE RD (30MPH TO 60MPH) DOWNTON	257	Surface Dressing	5
A Class	A30	THE PHEASANT HOTEL TO JUNC A30/A343	620	Surface Dressing	5
A Class	A354	BLNDFRD RD/SALSBRY RD (ROOKERY N TO 40/30) C BISS	290	Strengthening	5
B Class	B3079/183	C44 GLEBE LANE TO A36 (TRUNK ROAD) LANDFORD	330	Surface Course	5
B Class	B3079/196	A36 (TRUNK ROAD) TO B3079 (2ND SLIP)	200	Surface Course	5
C Class	C333/135	30 MPH NORTHEAST TO CHAPEL HILL (WEST GRIMSTEAD)	300	Surface Dressing	5
Unclassified	UC242308/10	ASHMORE LANE (A27 TO 60MPH) WHITEPARISH to ASHMORE	818	Surface Dressing	5
Unclassified	UC242308/10	ASHMORE LANE (A27 TO 60MPH) WHITEPARISH to ASHMORE	818	Surface Dressing	5
Unclassified	UC242501/1	MILESS LANE (ASHMORE LANE SE TO A27) WHITEPARISH	700	Surface Dressing	5
Unclassified	UC252303/1	PARKWATER ROAD (A27 WHITEPARISH E AND SW C26)	2192	Surface Course	5
Unclassified	UC241902/1	C44 HAMPTWORTH S + E TO 30MPH NOMANSLAND	180	Surface Dressing	5
Unclassified	UC241902/1	C44 HAMPTWORTH S + E TO 30MPH NOMANSLAND	120	Surface Dressing	5
Unclassified	UC192601/2	A36 W + NW TO END PAST WHADDON FARM HOUSE	80	Surface Dressing	5
Unclassified	UC192004/1	VALE ROAD (PRIMROSE LANE SE TO B3080) MORGANS VALE	181	Surfacing	5
Unclassified	UC241901/1	UC JUNC HAMPTWORTH WEST TO HOME FARM	160	Surface Dressing	5
Unclassified	UC212101/1	MOOR LANE (C44 REDLYNCH NE TO A36)	220	Surface Dressing	5
Unclassified	UC172108/1	SOUTH LANE (SOUTH OFF B3080) DOWNTON	84	Surfacing	5
Unclassified	UC192004/1	VALE ROAD (PRIMROSE LANE SE TO B3080) MORGANS VALE	60	Surfacing	5
Unclassified	UC252303/1	PARKWATER ROAD (A27 WHITEPARISH E AND SW C26)	100	Surface Dressing	5
Unclassified	UC252303/1	PARKWATER ROAD (A27 WHITEPARISH E AND SW C26)	82	Surface Dressing	5
Unclassified	UC252303/1	PARKWATER ROAD (A27 WHITEPARISH E AND SW C26)	500	Surface Dressing	5
Unclassified	UC251702/1	WHITEHORN DRIVE (NORTH OFF C319) LANDFORD	77	Surfacing	5
Unclassified	UC152901/1	QUEEN MANOR ROAD (PETERSFINGER RD TO DUCK LANE)	231	Surfacing	5
Unclassified	UC163104/2	ELM CLOSE (LOOP SECT CLOCKWISE) LAVERSTOCK	56	Surfacing	5
Unclassified	UC212101/1	MOOR LANE (C44 REDLYNCH NE TO A36)	60	Surface Dressing	5
Unclassified	UC242302/1	GREEN CLOSE (A27 NORTH TO STOP END) WHITEPARISH	105	Surfacing	5

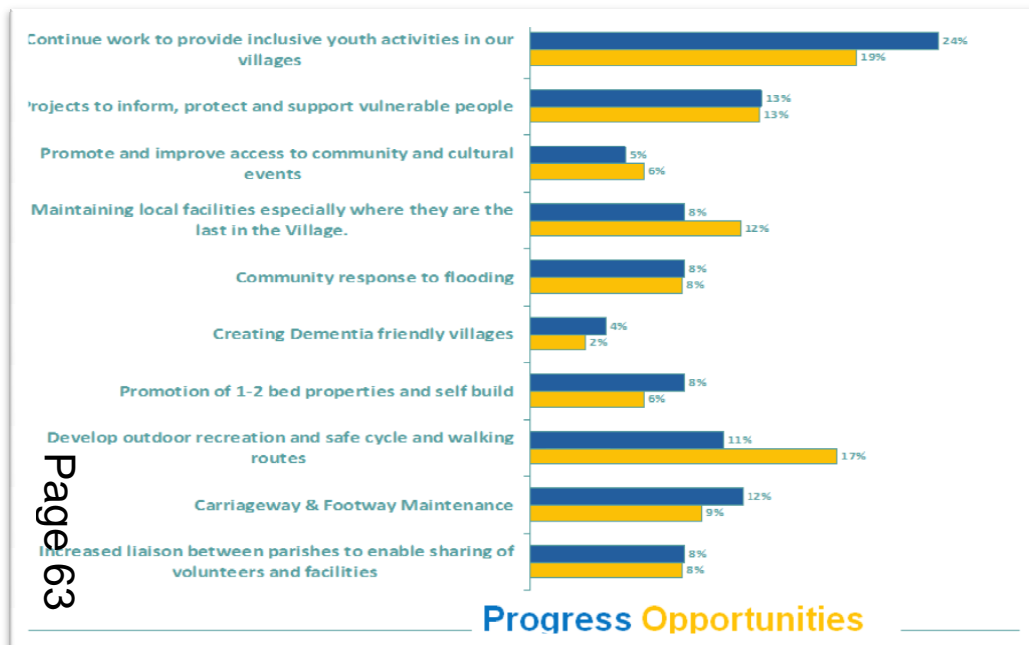
Class	Road	Section Description	Scheme Length (m)	Recommended Treatment	Priority
Unclassified	UC212101/1	MOOR LANE (C44 REDLYNCH NE TO A36)	100	Surface Dressing	5
Unclassified	UC191901/1	PINE VIEW CLOSE (OFF B3080 WOODFALLS)	60	Surfacing	5
Unclassified	UC192012/2	PRIMROSE LANE (SLAB LANE TO 30 MPH) MORGANS VALE	60	Surface Dressing	5
Unclassified	UC252303/1	PARKWATER ROAD (A27 WHITEPARISH E AND SW C26)	60	Surface Dressing	5
Unclassified	UC241902/2	30MPH NOMANSLAND EAST TO BOUNDARY	120	Surfacing	5
Unclassified	UC153017/1	WHITEBRIDGE ROAD LAVERSTOCK	151	Surfacing	5
Unclassified	UC252303/1	PARKWATER ROAD (A27 WHITEPARISH E AND SW C26)	220	Surface Dressing	5
Unclassified	UC252303/1	PARKWATER ROAD (A27 WHITEPARISH E AND SW C26)	500	Surface Dressing	5
Unclassified	UC242308/2	ASHMORE LANE (A27 TO 60MPH) WHITEPARISH	60	Surfacing	5
Unclassified	UC201902/2	C327 LOVER SOUTH TO 30 MPH LIMIT	100	Surfacing	5
Unclassified	UC222901/1	CHURCH ROAD (C321 WEST AND SOUTH TO THE STREET)	60	Surfacing	5
Unclassified	UC162801/1	MARSHMEAD CLOSE (PETERSFINGER SALISBURY)	80	Surfacing	5
Unclassified	UC251701/1	OAKLEIGH DRIVE (NORTH OFF C319 LANDFORD)	58	Surfacing	5
A Class	A338	BRAEMORE RD (COUNTY BOUNDARY TO 30MPH) DOWNTON	309	Reconstruction	6
A Class	A30	RBT A30/A338 TO OLD MALHOUSE LANE	250	Surface Dressing	6
B Class	B3080/104	A338 TO GRAVEL CLOSE (DOWNTON)	240	Surface Dressing	6
C Class	C289/289	30 MPH EAST GRIMSTEAD WEST TO BUTTER FURLONG ROAD	300	Surface Dressing	6
Unclassified	UC142601/2	30 MPH LIMIT SOUTH TO JUNC NUNTON DROVE (ODSTOCK)	340	Strengthening	6
Unclassified	UC242308/10	ASHMORE LANE (60MPH TO MILESS LANE) WHITEPARISH	390	Surface Dressing	6
Unclassified	UC162602/1	BODENHAM EAST SOUTH AND WEST TO A338 (CHARLTON)	260	Strengthening	6
Unclassified	UC162602/1	BODENHAM EAST SOUTH AND WEST TO A338 (CHARLTON)	920	Surface Course	6
Unclassified	UC242501/1	MILESS LANE (ASHMORE LANE SE TO A27) WHITEPARISH	370	Surface Dressing	6
Unclassified	UC192003/2	SLAB LANE (B3080 WEST AND NORTH TO 30 MPH) WOODFALLS	656	Surface Dressing	6
Unclassified	UC192003/2	SLAB LANE (B3080 WEST AND NORTH TO 30 MPH) WOODFALLS	656	Strengthening	6
Unclassified	UC222903/1	THE STREET (BEN LANE SOUTHWEST TO C321 FARLEY)	260	Surface Dressing	6
Unclassified	UC252303/1	PARKWATER ROAD (A27 WHITEPARISH E AND SW C26)	100	Surface Dressing	6
Unclassified	UC212101/1	MOOR LANE (C44 REDLYNCH NE TO A36)	120	Surface Dressing	6
Unclassified	UC241901/1	UC JUNC HAMPTWORTH WEST TO HOME FARM	60	Surface Dressing	6
Unclassified	UC122502/1	C12 HOMINGTON SOUTH TO DOWN BARN	60	Surface Dressing	6
Unclassified	UC212101/1	MOOR LANE (C44 REDLYNCH NE TO A36)	120	Surface Dressing	6
Unclassified	UC191904/1	TINNEYS CLOSE (EAST OFF B3080 WOODFALLS)	60	Surfacing	6
Unclassified	UC152904/1	BOURNE CLOSE LAVERSTOCK	64	Surfacing	6
Unclassified	UC212101/1	MOOR LANE (C44 REDLYNCH NE TO A36)	400	Surface Dressing	6
Unclassified	UC202602/2	WINDWHISTLE LANE (C324 SOUTH TO 30 MPH) WEST GRIMSTEAD	135	Surfacing	6

Class	Road	Section Description	Scheme Length (m)	Recommended Treatment	Priority
Unclassified	UC212101/1	MOOR LANE (C44 REDLYNCH NE TO A36)	420	Surface Dressing	6
Unclassified	UC182101/1	B3080 DOWNTON TO PRIMROSE LANE (MORGANS VALE)	220	Surface Dressing	6
Unclassified	UC252301/1	MEADOW CROUT (A27 NE TO T JUNC) WHITEPARISH	56	Surfacing	6
Unclassified	UC241902/1	C44 HAMPTWORTH S + E TO 30MPH NOMANSLAND	100	Surface Dressing	6
Unclassified	UC152903/1	GLENDALE CRESCENT (NORTH TO SOUTH) LAVERSTOCK	131	Surfacing	6
Unclassified	UC192108/2	30 MPH REDLYNCH TO C44 REDLYNCH	60	Surfacing	6
Unclassified	UC192108/1	LANGFORD LANE SOUTHEAST TO 30 MPH REDLYNCH	59	Surface Dressing	6
Unclassified	UC252301/2	MEADOW COURT (NW TO SE WHITEPARISH)	60	Surfacing	6
Unclassified	UC163008/1	THE AVENUE (DUCK LANE WEST TO LAVERSTOCK PARK)	205	Surfacing	6
Unclassified	UC212101/1	MOOR LANE (C44 REDLYNCH NE TO A36)	80	Surface Dressing	6
Unclassified	UC153006/1	ST ANDREWS (WEST) OFF HILL RD LAVERSTOCK	99	Surfacing	6
Unclassified	UC213107/5	SLATE WAY (30 MPH TO PITTON LODGE) PITTON	200	Surface Dressing	6
Unclassified	UC243202/1	MIDDLETON ROAD (C330 NW AND S TO C330) MIDDLE WINTERSLOW	200	Surfacing	6
Unclassified	UC202701/3	GREEN DROVE (30 MPH WEST GRIMSTEAD NORTH TO C289)	520	Surface Dressing	6
Unclassified	UC251901/1	BROOKSIDE (EAST OFF B3079) LANDFORD	77	Surfacing	6
Unclassified	UC202701/3	GREEN DROVE (30 MPH WEST GRIMSTEAD NORTH TO C289)	160	Surface Dressing	6
Unclassified	UC241902/1	C44 HAMPTWORTH S + E TO 30MPH NOMANSLAND	100	Surface Dressing	6
Unclassified	UC232222/2	HILLCREST (SE TO NW) WHITEPARISH	138	Surface Dressing	6
Unclassified	UC172105/1	BACK ROAD (ADJ B3080 EAST TO WEST) DOWNTON	58	Surfacing	6
Unclassified	UC202101/1	PRINCES HILL (C44 REDLYNCH SOUTH TO GOGGS LANE)	80	Surfacing	6
Unclassified	UC153018/1	BECKET WAY LAVERSTOCK	88	Surfacing	6
Unclassified	UC172003/1	SQUAREY CLOSE (NORTH OFF MOOT GARDENS) DOWNTON	136	Surfacing	6
Unclassified	UC242307/1	THE TRIANGLE (SW OFF THE GREEN) WHITEPARISH	61	Surfacing	6
Unclassified	UC243202/3	MIDDLETON ROAD (2ND SPUR LEFT TO HSE 55) MIDDLE WINTERSLOW	151	Surfacing	6
Unclassified	UC243202/4	MIDDLETON ROAD (1ST CUL-DE-SAC 2ND SPUR LEFT TO HS)	75	Surfacing	6
Unclassified	UC202003/3	GOGGS LANE (30 MPH NORTHEAST TO C44) LOVER	80	Surface Dressing	6
Unclassified	UC172701/1	SHUTE END C336 EAST TO C324 ALDERBURY	120	Surface Dressing	6
Unclassified	UC201902/3	30 MPH LOVER SOUTH TO COUNTY BOUNDARY	80	Surface Dressing	6
Unclassified	UC122502/1	C12 HOMINGTON SOUTH TO DOWN BARN	260	Surface Dressing	6
Unclassified	UC122502/1	C12 HOMINGTON SOUTH TO DOWN BARN	61	Surface Dressing	6
Unclassified	UC142601/2	30 MPH LIMIT SOUTH TO JUNC NUNTON DROVE (ODSTOCK)	60	Surface Dressing	6
Unclassified	UC162602/1	BODENHAM EAST SOUTH AND WEST TO A338 (CHARLTON)	220	Surface Dressing	6

Item 12 - Southern Wiltshire Area Board themes for 2014/15 – Empowering communities

Since 2011 the Area Board has successfully focused on themes as a way of getting things done. We have covered Local Employment, Volunteering, Footpaths, Community Safety and Youth Development

What you said on 27 March 2014...



Not taking forward...

Carriageway & Footway Maintenance

The Area Board will have a presentation about how the service is now set up and what's going on in our area.



Maintaining local facilities

Localism Act's community right to bid has given communities the chance to list assets of community value. The Area Board will deal with matters as they arise.



Community response to flooding

If your parish is in a known flood area your parish council will have been encouraged to develop a flood plan and recruit flood wardens.



Promoting 1-2 bed housing

This action is for the Neighbourhood Planning process as parishes will determine their housing need locally.



Proposed themes 2014:

1. Continue to progress **Youth Development** theme from 2013/14. Looking at ways we can get Young People involved in the work on other themes and involved in the work of the Area Board.
2. Build on the success of our **Footpath** theme and develop ideas of how it can be enlarged to include **safe cycling routes**.
3. Develop a new theme around **Supporting Vulnerable People**. This is something that runs throughout the JSA.

.....
Enabling projects – these projects will help I deliver our priorities and work smarter as a community ...

1. Developing inter-parish liaison to enable sharing of volunteers and resources. Area Board to develop parish clerk/chairman liaison workshop. This was also suggested as a Bright Idea and represents a 'quick win'.
2. To generate interest in the Community Reporter scheme to cover local community and cultural events

Bright Ideas



There were lots of great ideas! We went for just one to start us off:

Local employers to link up with schools – local job fayre, work experience. We felt this would be a valuable 'refresher' of our previous 'Local Jobs for Local people' theme. Detailed ideas to be discussed.

All the bright ideas will be helpful for communities to develop ideas for local projects. We will work with people to get ideas off the ground.

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Item 15 - Footpaths project update

Volunteer Coordinator started this month

The project is going from strength to strength. We have appointed a Volunteer Coordinator, Abby Sullivan, who will be working 2 days a week out of the River Bourne Community Farm and the Rights of Way offices. The funding for this project was received from Public Health. They have a keen interest in the work we are doing as we are improving the access to the local footpaths in our area.



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Management group:

This project will be overseen by a management group made up of:

- Lead volunteers working with the Volunteer Coordinator.
- Southern Wiltshire Area Board representative(s).
- Rights of Way Warden
- River Bourne Community Farm representative.
- Parish Council representative(s)
- Public Health representative (where necessary)

They will make decisions on spending associated with the project and grant applications to other bodies.

Volunteer Coordinator Brief

Working under the main project partner River Bourne Community Farm the Volunteer Coordinator role will have the following aims:

1. Coordinate monthly activity days working with volunteers on our footpath network.
2. Develop and complete the walks guide.
3. Work with the community on special events such as the 850th anniversary of the Constitution of Clarendon.
4. Work with communities to create circular walks in each parish. Alderbury is already underway.
5. Coordinate waymarking sessions with a view to create volunteer waymarking groups. Starting with Clarendon Way.
6. Develop toolkits for volunteers to set up their own parish footpath groups.
 - How to guides for installing gates etc.
 - A toolkit for setting up footpath groups in parishes.
7. Develop a group to take this project on after the 18 month period.

There is a budget of £12,500 for materials and we will be looking for continued support from Parish Councils.

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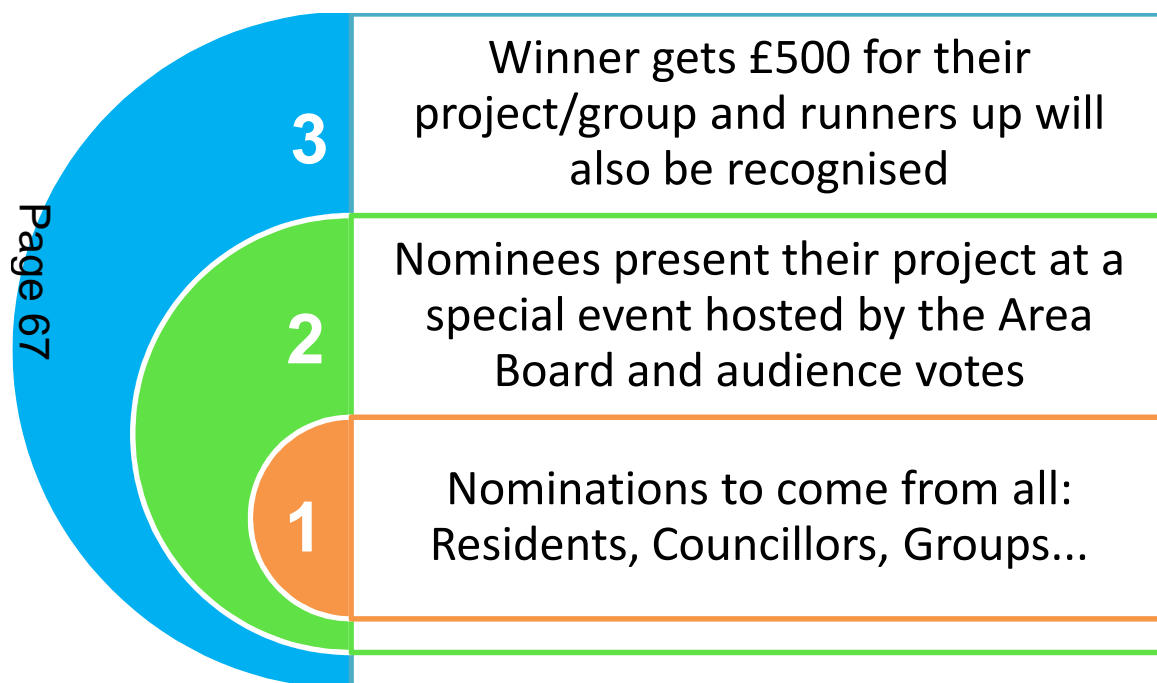
Item 17 - Community Awards for Southern Wiltshire

Recognising the vitality of our community groups

In 2012/13, as part of our theme of Volunteering, we awarded 4 nominated community groups £50 each and presented them with a certificate. We think that celebrating the fantastic contribution made to community life by individual volunteers and groups is really important so we would like to make Community Awards a fixed annual feature of the Area Board's programme.

We want to use our Awards process to further the way we engage with communities using a participatory budgeting* approach as follows:

In summary:



***What is Participatory Budgeting?**

Participatory Budgeting (PB) involves local people in deciding how a defined portion of public resources will be allocated. It attempts to ensure that public spending is consistent with citizens' needs and priorities.

Community Awards for Southern Wiltshire

Community Awards are a great way to recognise the really important work of community groups across our area.

Our proposed approach will provide the community with a chance to come together, share ideas and celebrate the hard work that our communities put in to make this area the great place it is.

Nominations will be accepted for projects or groups that:

- Can demonstrate real, tangible community benefits
- Bring people together to give up their time for the local community
- Have achieved particular success in the last few years or have been working towards a new project in the near future
- Have a constitution and bank account
- Are able to give a presentation at the event hosted by the Area Board

What's on offer for successful projects:

The winner will receive £500 for their community group. There will be a smaller prize for runners up. A more detailed allocation will be decided nearer the time.

The Area Board is asked to set aside £1500 revenue funding for 2014/15: £500 for event costs such as hall booking and refreshments; £1000 to be available to the successful community groups. It is also asked to consider holding a special event in January 2015.

Funding implications are set out in the Community Grant report.

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Item 18

Report to	Southern Wiltshire
Date of Meeting	29/05/2014
Title of Report	Community Area Grants

1. Purpose of the report:

To ask Councillors to consider the following applications seeking funding from the Southern Wiltshire Area Board.

Application	Grant Amount
Applicant: Nomansland Sports Association Project Title: Skate Park and Sports Facilities	£5000.00
Applicant: Landford Parish Council Project Title: Refurbishment of Sports Pavilion	£2774.50
Applicant: Alderbury High Street Allotment Association Project Title: Defibrillators for the parishes of Alderbury and the Grimsteads.	£2250.00
Applicant: Alderbury Bowls Club Project Title: Alderbury Bowls Club - Clubhouse Upgrade	£5000.00
Total grant amount requested at this meeting	£15024.50
Total amount allocated so far	£0

The budget available for 2014 – 15 is:

Capital: £37,335.35

Revenue: £6,589

Total available if all above grants approved (Capital)	£22310.85
Total available if all above grants approved (Revenue) - £1500 for Community Awards	£5089

2. Main Considerations

Councillors will need to be satisfied that grants awarded in the 2014/15 year are made to projects that can realistically proceed within a year of the award being made.

Area Boards have authority to approve Area Grants under powers delegated to them by the Cabinet member for Communities, Campuses, Area Boards, Leisure, Libraries and Flooding. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2014/2015.

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

3. The applications

Applicant: Nomansland Sports Association Project Title: Skate Park and Sports Facilities	Amount Requested: £5000.00
<p>This application meets grant criteria 2014/15.</p> <p><i>What the applicant says...</i></p> <p>Project Summary: The project is for the combined construction of a skate park and a new sports facility building incorporating changing rooms and a clubhouse. The skate park will be a free formed concrete construction which has the advantages of being both durable and a low aesthetic impact due to the landscaping of the construction. The sports facilities have been designed in accordance with the requirements and guidance provided by Sport England and the Football Association to meet the needs of grass roots sport. The facilities also include a number of sustainable building and energy innovations which will help the building achieve a very low environmental impact and also reduce running costs for the charity. The aim of this project is to fulfil the local needs, and at the same time provide a facility that requires no ongoing fundraising to service and maintain.</p> <p>Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community: The entire local community will benefit from this project. The recreation ground is located only 400 metres from the local primary school and is therefore ideally situated to encourage expansion of school PE and extra-curricular sporting activities. Nomansland is geographically isolated from other sports facilities and is ideally placed to provide a local centre and also a focus for sport in the area. The existing recreation ground changing room facilities consist of a second hand portable building and do not meet the requirements of the National Governing Bodies (NGBs) for Football and Tennis, do not meet the needs of the School use and do not support any disabled participation. Teenagers have constructed a BMX track at nearby parish land. The proposed development clearly represents an improvement in these provisions and the existence of these temporary facilities demonstrates a demand. New facilities are required to maintain the existing participation in football and tennis and provide the basis for significant expansion. Adequate facilities will enable the primary school to expand its PE curriculum, which is currently restricted due to the unsuitability of the existing changing facility for children, and to provide new extra-curricular sporting activities. The provision of the skate park is specifically targeted at the 11 to 16 age group who have extremely limited opportunities for social and sporting participation in rural areas. A BMX Skate club has already been established and over 30 local young people have been involved in the design stage of the project. Better facilities will enable the tennis club to extend into more team and winter season games</p>	

and for additional youth and adult football teams to be established. A detailed Sport Development Plan (SDP) for the NSA has been developed and endorsed by all the stakeholders mapping out the ambitions of the NSA for the next 5 years and beyond. This project aims to provide the facilities required to deliver this SDP.

Input from the Community Area Manager...

This project was approved by the Area Board last year but was put on hold as the applicant was awaiting confirmation of a large part of the funding. The group are now able to advance this project and have come back to the Area Board to request funding. This is a really important project for the area. The total cost of the build is around £473,000 so there is certainly matched funding in this project.

Applicant: Landford Parish Council	Amount Requested:
Project Title: Refurbishment of Sports Pavilion	£2774.50

This application meets grant criteria 2014/15.

What the applicant says...

Project Summary: To bring kitchen and changing rooms up to current standards. To make Pavilion attractive to residents, to encourage greater participation in sports, to encourage use for children's parties. The current kitchen has just a grotty sink unit, no storage space, worktop, crockery, or kettle - totally unsuitable for serving refreshments. Tables are small, awkward to stack, battered and were second-hand years ago. The changing rooms have makeshift benches. People don't wish to use the Pavilion in its current state yet the PWLB loan is still a drain on the precept. The refurbishment will encourage parishioners to use the facility.

Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community: Two football teams (44 players + ref) will have a better quality experience; two cricket teams + supporters (44+) will have a far better social experience which will encourage others to join. The ground and Pavilion is used by the junior rounders league (120 children plus parents), the local school children (e.g. sports day - 173 children plus adults) and the whole parish for fetes etc. However, it is an embarrassment to show people the interior. The Pavilion is well located in relation to the outdoor table tennis table, the MUGA and the children's play area; the Parish Council believes that if the kitchen aspect was improved the Pavilion would be an attractive venue for family parties. The PC recognises the need to generate some income from the Pavilion since with no prospect of either s.106 or CIL in the future funding other improvements will be challenging.

Input from the Community Area Manager...

This project will improve the local facilities for the people using the Pavilion to play and enjoy sport in the community. The Parish Council are providing the matched funding of £2774.50.

Applicant: Alderbury & Grimstead Councils
Project Title: Defibrillators for the parishes of Alderbury and the Grimsteads.

Amount Requested:
£2250.00

This application meets grant criteria 2014/15.

What the applicant says...

Project Summary: To purchase and install a defibrillator in both parishes. A training session will be organised for residents so that they are confident how to use the machine in the event of an emergency.

Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community: Any of the residents in both of the villages could potentially benefit from the purchase and installation of the defibrillators in the event of an emergency. The defibrillators will potentially help to save lives, particularly in light of the distance from the nearest hospital.

Input from the Community Area Manager...

This project provides defibrillator equipment across 2 parishes. This is a good example of parishes working together. The Area Board has supported the installation of defibrillators in other villages and this provides a similar opportunity. The British Heart Foundation is providing a grant of £2400 which makes up the matched funding for this project.

Applicant: Alderbury Bowls Club
Project Title: Alderbury Bowls Club - Clubhouse Upgrade

Amount Requested:
£5000.00

This application meets grant criteria 2014/15.

What the applicant says...

Project Summary: We will extend and upgrade the Clubhouse. A 6m extension to the existing building will give greater storage, larger changing rooms, better toilet facilities and space to host short mat bowls and skittles. We will install central heating, enlarge the kitchen and refurbish the interior.

Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community: Better facilities will retain existing members and attract new; the additional games areas (skittles and short mat bowls) will encourage people to try new sports. In previous years, the local school has encouraged children to play bowls and we hope to

reintroduce this with the long term aim of forming a junior league. Central Heating will make the lounge area used by various groups and societies more user friendly and attract new clubs and associations.

Input from the Community Area Manager...

This project provides improved space and facilities for a popular sport. This project will cost in total £95,000 so it is a considerable piece of work. Matched funding is provided from various sources.

Grants deferred from last meeting:

The Area Board expects applicants to attend the meeting where their application is being considered. At the last meeting 2 grants were deferred due to non-attendance. The applicants were requested to provide further information to the Chairman and Community Area Manager. This was provided and the applications were awarded. This year the Area Board will only award a grant when applicants are present to answer questions about their project.

Report Author:

Tom Bray, Southern Wiltshire Area Board
01722 434252

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Grant Applications for Southern Wiltshire on 29/05/2014

ID	Grant Type	Project Title	Applicant	Amount Required
76	Community Area Grant	Skate Park and Sports Facilities	Nomansland Sports Association	£5000.00
799	Community Area Grant	Refurbishment of Sports Pavilion	Landford Parish Council	£2774.50
772	Community Area Grant	Defibrillators for the parishes of Alderbury and the Grimsteads.	Alderbury High Street Allotment Association	£2250.00
769	Community Area Grant	Alderbury Bowls Club - Clubhouse Upgrade	Alderbury Bowls Club	£5000.00

ID	Grant Type	Project Title	Applicant	Amount Required
76	Community Area Grant	Skate Park and Sports Facilities	Nomansland Sports Association	£5000.00

Submitted: 01/04/2014 08:17:44

ID: 76

Current Status: Application Appraisal

To be considered at this meeting:
29/05/2014 Southern Wiltshire

1. Which type of grant are you applying for?
Community Area Grant

2. Amount of funding required?
£501 - £5000

3. Are you applying on behalf of a Parish Council?
No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?
Skate Park and Sports Facilities

6. Project summary:
The project is for the combined construction of a skate park and a new sports facility building incorporating changing rooms and a clubhouse. The skate park will be a free formed concrete construction which has the advantages of being both durable and a low aesthetic impact due to the landscaping of the construction. The sports facilities have been designed in accordance with the requirements and guidance provided by Sport England and the Football Association

to meet the needs of grass roots sport. The facilities also include a number of sustainable building and energy innovations which will help the building achieve a very low environmental impact and also reduce running costs for the charity. The aim of this project is to fulfil the local needs, and at the same time provide a facility that requires no ongoing fundraising to service and maintain.

7. Which Area Board are you applying to?

Southern Wiltshire

Electoral Division

Redlynch and Landford

8. What is the Post Code of where the project is taking place?

SP5 2BY

9. Please tell us which theme(s) your project supports:

Children & Young People

2012 Olympic Legacy

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Recycling and green initiatives

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

09/2012

Total Income:

£18410.00

Total Expenditure:

£12172.00

Surplus/Deficit for the year:

£6238.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£8998.00

Why can't you fund this project from your reserves:

The total project cost far exceeds our reserve for this project so a number of other funding partners have been approached for grants. These include Sport England, Football foundation, Parish Council, and landfill communities funds. This contribution is essential as it can be used for the third party contribution in order to obtain the Landfill Tax Funding (Landfill

Communities Fund).

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£473000.00		
Total required from Area Board		£5000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Design and Build Sports Facilities	27000.00	Reserves/ Donations	yes	10000.00
Design and Build Skate Park	50000.00	Redlynch Parish Council	yes	1500.00
D&B part 2	99000.00	Community First Landfill Communities Fund (LCF)		15000.00
D&B Part 3	99000.00	Cleansing Service Group LCF		50000.00
D&B Part 4	99000.00	Viridor Credits		99000.00
D&B Part 5	99000.00	New Forest National Park Sustainable Development Fund	yes	25000.00
		Football Foundation		80000.00
		Sport England		90000.00
		Viridor Credits part 2		7500.00
		Sport England part 2		90000.00
Total	£473000			£468000

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit

your local community?

The entire local community will benefit from this project. The recreation ground is located only 400 metres from the local primary school and is therefore ideally situated to encourage expansion of school PE and extra-curricular sporting activities. Nomansland is geographically isolated from other sports facilities and is ideally placed to provide a local centre and also a focus for sport in the area. The existing recreation ground changing room facilities consist of a second hand portable building and do not meet the requirements of the National Governing Bodies (NGB) for Football and Tennis, do not meet the needs of the School use and do not support any disabled participation. Teenagers have constructed a BMX track at nearby parish land. The proposed development clearly represents an improvement in these provisions and the existence of these temporary facilities demonstrates a demand. New facilities are required to maintain the existing participation in football and tennis and provide the basis for significant expansion. Adequate facilities will enable the primary school to expand its PE curriculum, which is currently restricted due to the unsuitability of the existing changing facility for children, and to provide new extra-curricular sporting activities. The provision of the skate park is specifically targeted at the 11 to 16 age group who have extremely limited opportunities for social and sporting participation in rural areas. A BMX Skate club has already been established and over 30 local young people have been involved in the design stage of the project. Better facilities will enable the tennis club to extend into more team and winter season games and for additional youth and adult football teams to be established. A detailed Sport Development Plan (SDP) for the NSA has been developed and endorsed by all the stakeholders mapping out the ambitions of the NSA for the next 5 years and beyond. This project aims to provide the facilities required to deliver this SDP.

14. How will you monitor this?

All the volunteers running the clubs and school activities described above are members of the NSA committee and will be able to report and minute in meetings directly whether the anticipated benefits are being achieved.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This request is for capital funds. The building has a design life of 50 years. The sustainable energy provisions to be installed in the building mean that a small income stream to the charity will be provided by the building which is adequate to sustain it in the long term.

16. Is there anything else you think we should know about the project?

Stand-alone project. *****NOTE:***** A grant for £5000 was kindly awarded in 2013 for this project, but due to other funding applications being rejected, the grant was returned to the council. Our current round of grant applications has addressed all of the reasons for last year’s failure and we are now at a far more advanced stage of the funding application process with a very high probability of receiving the full funding by August this year (2014).

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes

for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

yes I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

799	Community Area Grant	Refurbishment of Sports Pavilion	Landford Parish Council	£2774.50
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Submitted: 12/05/2014 12:42:37

ID: 799

Current Status: Application Appraisal

To be considered at this meeting:

29/05/2014 Southern Wiltshire

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

Yes

4. If yes, please state why this project cannot be funded from the Parish Precept

The sum involved is far too great for a relatively small Parish with no prospect of any s.106 or CIL funding.

5. Project title?

Refurbishment of Sports Pavilion

6. Project summary:

To bring kitchen and changing rooms up to current standards. To make Pavilion attractive to residents, to encourage greater participation in sports, to encourage use for children's parties. The current kitchen has just a grotty sink unit, no storage space, worktop, crockery, or kettle - totally unsuitable for serving refreshments. Tables are small, awkward to stack, battered and were second-hand years ago. The changing rooms have makeshift benches. People don't wish to use the Pavilion in its current state yet the PWLB loan is still a drain on the precept. The refurbishment will encourage parishioners to use the facility.

7. Which Area Board are you applying to?

Southern Wiltshire

Electoral Division

Redlynch and Landford

8. What is the Post Code of where the project is taking place?

SP5 2AJ

9. Please tell us which theme(s) your project supports:

Children & Young People
2012 Olympic Legacy
Festivals, pageants, fetes and fayres
Health, lifestyle and wellbeing
Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2014

Total Income:

£23404.59

Total Expenditure:

£23109.47

Surplus/Deficit for the year:

£295.12

Free reserves currently held:

(money not committed to other projects/operating costs)

£17541.00

Why can't you fund this project from your reserves:

Carried forward is artificially high since major maintenance on the play area couldn't be done as planned due to the weather. Reserves should equal between 50% and 100% of the precept which is between £9500 and £19500. Our planned reserve of £14500 falls within these limits.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£5549.00		
Total required from Area Board		£2774.50		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Kitchen units	1216.00	PC reserves	yes	2774.50
Fitting + some materials	1600.00			
Crockery	200.00			
Kettle	70.00			
Vacuum cleaner	100.00			
Sports benches	1370.00			
Robust folding tables	993.00			
Total	£5549			£2774.5

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Two football teams (44 players + ref) will have a better quality experience; two cricket teams + supporters (44+) will have a far better social experience which will encourage others to join. The ground and Pavilion is used by the junior rounders league (120 children plus parents), the local school children (e.g. sports day - 173 children plus adults) and the whole parish for fetes etc. However, it is an embarrassment to show people the interior. The Pavilion is well located in relation to the outdoor table tennis table, the MUGA and the

children's play area; the Parish Council believes that if the kitchen aspect was improved the Pavilion would be an attractive venue for family parties. The PC recognises the need to generate some income from the Pavilion since with no prospect of either s.106 or CIL in the future funding other improvements will be challenging.

14. How will you monitor this?

By feedback from regular users and noting new usages.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The project will be completed if Wiltshire Council provides the requested support.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

772	Community Area Grant	Defibrillators for the parishes of Alderbury and the Grimsteads.	Alderbury High Street Allotment Association	£2250.00
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Submitted: 22/04/2014 12:11:50

ID: 772

Current Status: Application Appraisal

To be considered at this meeting:

29/05/2014 Southern Wiltshire

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

Yes

4. If yes, please state why this project cannot be funded from the Parish Precept

This is a joint application for Alderbury and Grimstead Parish Council. The Councils have been working together to access funding to supply and fit a defibrillator in both of the parishes as an additional resource for residents which was not part of the budget.

5. Project title?

Defibrillators for the parishes of Alderbury and the Grimsteads.

6. Project summary:

To purchase and install a defibrillator in both parishes. A training session will be organised for residents so that they are confident how to use the machine in the event of an emergency.

7. Which Area Board are you applying to?

Southern Wiltshire

Electoral Division

Alderbury and Whiteparish

8. What is the Post Code of where the project is taking place?

SP5 3AD and SP5 3RF

9. Please tell us which theme(s) your project supports:

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Safer communities

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2014

Total Income:

£17997.63

Total Expenditure:

£19900.70

Surplus/Deficit for the year:

£1902.77

Free reserves currently held:

(money not committed to other projects/operating costs)

£2831.52

Why can't you fund this project from your reserves:

NB. This is only a financial overview for one of the parish councils as this is a joint application. There are a number of other projects already underway where money has already been allocated. This project was not included in the budget forecast for the year.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£4650.00		
Total required from Area Board		£2250.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
2 defibrillators	3200.00	Grant from the British Heart Foundation	yes	2400.00
2 cabinets	900.00			
Electrician installation	400.00			
1 PIR light	150.00			
Total	£4650			£2400

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Southern Wiltshire

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit

your local community?

Any of the residents in both of the villages could potentially benefit from the purchase and installation of the defibrillators in the event of an emergency. The defibrillators will potentially help to save lives, particularly in light of the distance from the nearest hospital.

14. How will you monitor this?

A record will be kept each time the machines are used.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Any future maintenance costs (eg. to replace the battery in future) will be funded by the respective parish council.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

769	Community Area Grant	Alderbury Bowls Club - Clubhouse Upgrade	Alderbury Bowls Club	£5000.00
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Submitted: 17/04/2014 10:06:32

ID: 769

Current Status: Application Appraisal

To be considered at this meeting:

29/05/2014 Southern Wiltshire

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Alderbury Bowls Club - Clubhouse Upgrade

6. Project summary:

We will extend and upgrade the Clubhouse. A 6m extension to the existing building will give greater storage, larger changing rooms, better toilet facilities and space to host short mat bowls and skittles. We will install central heating, enlarge the kitchen and refurbish the interior.

7. Which Area Board are you applying to?

Southern Wiltshire

Electoral Division

Alderbury and Whiteparish

8. What is the Post Code of where the project is taking place?

SP5 3AD

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2013

Total Income:

£18036.12

Total Expenditure:

£16946.55

Surplus/Deficit for the year:

£1089.57

Free reserves currently held:**(money not committed to other projects/operating costs)**

£10114.90

Why can't you fund this project from your reserves:

This grant will be part of the finance required to carry out the work detailed in (6)

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£95000.00		
Total required from Area Board		£5000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Building Extension	72000.00	Sport England	yes	50000.00
Central Heating	6000.00	Landfill Tax		13333.33
Fitting Out	12000.00	Parish Council		1666.67
Equipment	5000.00	R2 money		9000.00
		Reserves	yes	10000.00
		Fundraising	yes	6000.00
Total	£95000			£90000

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Better facilities will retain existing members and attract new; the additional games areas (skittles and short mat bowls) will encourage people to try new sports. In previous years, the local school has encouraged children to play bowls and we hope to reintroduce this with the

long term aim of forming a junior league. Central Heating will make the lounge area used by various groups and societies more user friendly and attract new clubs and associations.

14. How will you monitor this?

An attendance book will keep track of visitors.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

From members subscriptions, other clubs green fees, bar takings and hall lettings

16. Is there anything else you think we should know about the project?

As described in (6). The total cost is 95000.00

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

yes I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

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